



यशवंतराव चव्हाण विकास प्रशासन प्रबोधिनी

(यशदा)

राजभवन कॉम्प्लेक्स, बाणेर रोड , पुणे ४११ ००७

दुरध्वनी क्रमांक ०२०-२५६०८२६८/८४०८/८४०२/८५५५

Web- www.yashada.org & e-mail- estatedepartment@yashada.org

Quotation Notice

Date :- 03/11/2025

Sir/Madam,

Kindly forward your quotation for the following works.

Subject- Quotation for Pest Control treatment services contract for various buildings and campus At YASHADA.

Item No	Treatment Description & Frequency	Unit	Qty	Quote Rate per Months	Amount
1	General Treatment for all pests IN ALL AREA DIRECTED IN Terms and conditions -Once every month mandatory & as and when required.	Per Month	18 Months		
	Rodent Control Treatment IN ALL AREA AS DIRECTED IN Terms and conditions-Once every Week mandatory & as and when required.				
	Drainage Treatment ALL AREA-Quarterly & as and when required. (YASHADA side drain chamber cover opening)				
	Canteen Treatment ALL CANTEENS -Once every month mandatory & as and when required				
	Herbal Treatment -Once every month mandatory & as and when required				
	Fogging / Spray Treatment In all Area-Once every Week mandatory & as and when required.				
	Bedbug Treatment -Every fortnightly for Hostel and Monthly				

for Residential Area. Mandatory & as and when required.				
Wood Borer treatment.-If Infestation Spot treatment as and when required.				
Sanitization of all areas covered in fortnightly. -Fortnightly and as and when required				
	Gross Amount (Rs)			
	Add for GST @ 18% Amount (Rs)			
	Gross Amount (Rs)			

Note

- 1 The sealed covers containing quotations with attached detailed Terms and Conditions superscription like **“Quotation for Pest Control treatment services contract for various buildings and campus at YASHADA.”** Should be addressed to the undersigned (Estate Department, Yashada) and sent to reach from Dated 03/11/2025 to on or before 11/11/2025 at 3.00 pm.
- 2 Quotations after the said date will not be entertained. Undersigned reserves the right to reject all quotations without assigning reasons, therefore.
- 3 The vendor should come and examine the site at Yashada and contact to Estate Department, YASHADA before quoting the rates, as per attached detailed Terms and Conditions.
- 4 The Lowest quote (L1) shall be finalized based on Quoted Total Amount including GST
- 5 Directives of Competent person or Engineer In charge shall be followed during whole work.
- 6 Agency shall provide Pan Card copy.
- 7 Agency shall provide GST registration certificate copy.
- 8 Agency shall provide Shop Act or Any Govt. Competent Authority Registered certificate
- 9 Quotation (Price Bid) shall be provided on Letter head.

XXX
(HOD Estate)
Yashwantrao Chavan Academy
of Development Administration,
Pune-411 007.

TERMS AND CONDITIONS FOR PEST CONTROL SERVICES

1. SCOPE OF WORK AND SPECIFICATIONS: -

PEST CONTROL TREATMENT: -

It is the duty of the Agency undertaking this work to keep all the campus as stated in the area statement free from various pests. If any pest treatment is not mentioned above but the Agency feels it applicable same shall be done, keeping Engineer In charge informed in writing. Any incidence of locating bedbugs, cockroaches' rodents or any other pests in campus shall be viewed as unsatisfactory work and action shall be taken as per penalty clause

1.1 GENERAL TREATMENT (ONCE EVERY MONTH MANDATORY & AS AND WHEN REQUIRED)

Spraying of insecticides on entire areas for controlling of cockroaches, ants, silverfish, and treatment for book preservation in library and office areas, carpet preservation etc. complete.

1.2 RODENT CONTROL (ONCE EVERY WEEK MANDATORY & AS AND WHEN REQUIRED)

Inspecting and identifying burrows in outer areas, fumigating it, rodent poison to be placed at infested areas and placing rat bating stations everywhere and cleaning the cages weekly, disposal of dead rodents.

1.3 DRAINAGE TREATMENT (ONCE EVERY MONTH MANDATORY & AS AND WHEN REQUIRED)

Entire inspection of chambers/manholes in office and residential areas are to be treated by spraying or smock generating (Cannon) (Chamber cover opening in YASHADA Scope)

1.4 CANTEEN TREATMENT (ONCE EVERY MONTH MANDATORY & AS AND WHEN REQUIRED, AT NIGHTTIME)

Spraying of insecticide in oil-based media is to be done in entire canteen area including kitchen, stores and dish wash areas dining hall in and outside completely. Treating ants, flies, cockroaches, using standard herbal treatment in the interiors and standard pesticides for the exteriors.

1.5 HERBAL TREATMENT TO ALL RESI. AREA (ONCE EVERY MONTH MANDATORY & AS AND WHEN REQUIRED)

Use of herbal, non-poisonous ECO-FREINDLY, PASTE/GEL in residential flats, bungalows, mess and dining area spraying herbal pesticides in water-based solution.

1.6 FOGGING / Spraying TREATMENT (ONCE EVERY WEEK MANDATORY & AS AND WHEN REQUIRED)

Stagnated water and garbage areas should be controlled for mosquitoes by spraying insecticides. The entire office and residential area of YASHADA should be fogged for mosquitoes with thermal fogging machine.

1.7 BEDBUGS TREATMENT (ONCE EVERY MONTH MANDATORY & AS AND WHEN REQUIRED)

Bedbugs Treatment for **All hostels- Fortnightly & residential area – Monthly** If the rooms are occupied and treatment cannot be done as per schedule prepared, same shall be rescheduled in consultation with Engineer In charge.

1.8 ANTI TERMITE TREATMENT

WOOD BORER TREATMENT: - All infected furniture for the first month fortnightly and then monthly using oil based chemicals wherever is required.

1.9 MAN POWER: - Every day **sufficient experienced persons** shall be engaged to perform the pest control treatment in YASHADA Campus in office time. The person shall be engaged as per schedule including holidays. The Agency shall make alternative arrangements and arrange for

substitutes whenever required. The Agency shall arrange for extra manpower under same contract with no extra cost to YASHADA, as and when required to undertake pest control services and deliver satisfactory results.

- 1.10 The pest control treatment should be done as per Govt. approved chemicals and M.S.D.S. (Material Safety Data Sheet) should be provided by the Agency before start of work.

1.11 AREA STATEMENT APPROXIMATELY: -

Sr. No.	Description/Details	Approximate Area in Sqm.
1.	Academic Block (DAC) (Classroom C-1 to C-11 & Gr. Floor + 1 st Floor)	1046.00
2.	Lezim Hall	930.00
3.	Shammi, Jubilee, Durva 1 & 2 Hostels (Gr. Floor + 2 Floors + Terrace) (116 Rooms)	2100.00
4.	Kojagiri Mess	1085.00
5.	3 Bungalows (Kohinoor, Kaustub & Kasturi)	885.00
6.	Admin. Building (Gr. Floor + 3 Floors + Terrace)	2900.00
7.	MDC Building (Gr. Floor + 5 Floors + Terrace) (105 Rooms)	5391.00
8.	MDC Auditorium Building (Gr. Floor + Basement 2 Floors + Terrace)	2800.00
9.	Library (Gr. Floor + 1 st Floors + CDM, Control Room + CIT + Toran Reception)	1125.00
10.	Estate Department, Hostel Manager Office (DAC), Bank, Gym	140.00
11.	Main Gate and parking area.	47.00
12.	Residential Complex (Including Bakul 1 & 2, Chaffa 1 & 2, Anant, Parijat Quarters) (40 Flats)	2474.00
13.	Zhashi Canteen	35.00
14.	Dormitory Building (Boys Hostel)	214.00
15.	Open area in Residential Complex & Office premises.	3,716.00
16.	Project Management Building	2400.00
17.	MDC Canteen and all surrounding areas	1000.0
	TOTAL AREA	28,288.80
	SAY TOTAL AREA	28,300.00 SQM

2.0 GENERAL TERMS AND CONDITIONS: -

2.1 The Contract will be valid for a period of 18 Months.

2.2 Any dispute arising out of the terms of this contract or in the interpretations of any clause herein shall be settled by mutual discussions between the nominated authorities of the Yashada and the authorized representative of the agency. Director General of YASHADA will be the final authority in resolving such disputes.

- 2.3 The agency should co-operate with all other agencies working in the campus. It would also ensure that its activities do not disturb officials, participants, and campus residents of YASHADA. The agency will keep the maintenance registers as directed by the Yashada to monitor day-to-day work of the agency.
- 2.4 The agency shall be responsible for safety of all the equipment's and man/machinery etc. The utmost care shall be taken, and all safety norms shall be observed by the Agency while doing Pest Control in Kitchen, Dining areas. All certified chemicals shall be used for this work.
- 2.5 The employees deployed by the agency at the Yashada shall be its own employees under their exclusive management, supervision and control and Yashada shall in no way be responsible or liable for their wages, salaries, insurance, bonus, gratuity, or any other allowance, leave salary wages for holidays or any compensations notice pay etc.
- 2.6 The Name of pest control workers along with their biodata, photographs, and proof of residence should be submitted to the Engineer civil/ HoD estate (I/c) before such persons are deployed at YASHADA, changes should be informed forthwith when they take place.
- 2.7 All the workmen deployed by the agency at the Yashada shall abide by the disciplinary procedures, rules and regulations laid down by the Yashada from time to time.
- 2.8 All persons deployed by the agency shall always be medically fit. The employees deployed by the agency should always wear prescribed uniforms while on duty.
- 2.9 The agency shall be fully responsible for the equipment, tools, items etc. kept in the areas covered by the pest control contract.
- 2.10 If in course of execution of the contract by the agency any minor or major damages caused by the agency or his workmen to the persons or property of the Yashada, after joint investigations by the "Yashada" and the "Agency" any claims arising there from shall be recovered, settled and dealt with directly by the Yashada and the agency shall render all assistance and co-operation to the Yashada if any enquiry is held thereon.
- 2.11 It will be the responsibility of the agency to adhere to the schedules of pest control and maintain the campus pest free.
- 2.12 Agency shall take proper care for performing pest control treatment in all areas and specifically Air Conditioning (A/C) halls, classrooms and officer's a/c cabins, canteen.
- 2.13 **A fine Rs. 1000/- per occasion** will be levied on the Agency for low quality of services or intermittent services or lapses on the part of the agency and or its employees and if any pests are located after treatment. Also, payment for substandard services will not be made.
- 2.14 Agency/Contractor should use **Government Certified Standard Pesticides** for pest controlling treatment services.
- 2.15 The employees deployed by the Agency at Yashada should wear safety measures and its sole responsibility of Agency.

3.0 DUTIES & RESPONSIBILITIES: -

- 3.1 The agency shall maintain the existing campus, staff quarters/office premises interior/exterior and surrounding areas including MDC Building pest free.
- 3.2 The removal of dead pest/rodent and other waste due to pest control treatment shall be the sole responsibility of the agency.
- 3.3 The agency should carry out spraying activities on dates/day agreed upon by both the parties should not cause any inconvenience in daily working routine of the Yashada.
- 3.4 The pest control activity should be carried as per given schedule and if the authorities feel the treatment done is ineffective, or area is left untreated, Agency/contractor will re-do the pest

control treatment as and when instructed to do so, at no extra cost using his men/machinery equipment and pesticides. If any dispute arises, Director General, YASHADA will make a final decision in this regard.

4.0 PAYMENT: -

- 4.1 Yashada shall have the right to forfeit the amount of the security deposit or the part there in case of breach of contract by the agency. Yashada, in such cases of breach of contract reserves the right to blacklist the agency.
- 4.2 The agency shall submit pest control compliance report after obtaining signature of the concerned official occupying the premises or in-charge of the premise such as conservancy or housekeeping supervisors which shall be countersigned by Engineer In charge for the effective implementation of the terms and conditions of the contract.
- 4.3 Satisfactory services completion report of pest control treatment from the competent authority i.e. the Engineer Incharge / HoD Estate (I/C) YASHADA should be enclosed along with the bills. The agency shall submit quarterly bills, viz bills shall be submitted every three months for the three-month service period.
- 4.4 TDS as applicable shall be deducted from each bill and the TDS certificate will be handed over to the agency by the due date.
- 4.5 **Agreement** – The successful bidder must execute Agreement on Stamp paper.

5. SECURITY DEPOSIT: -

5.1 Security deposit of 2 % of will be deducted in every running Bill value.

- 5.2 The security deposit shall be refunded after the liability period and after adjusting any dues of YASHADA. The liability period will be 3 months after the last treatment or 3 months after termination of the contract.

6.0 TERMINATION OF AGREEMENT: -

6.10 During the period of this agreement, the Yashada shall have the right to terminate the agreement if it is not satisfied with the performance of the Agency by giving it 30 days' notice in writing. For this purpose, the Yashada shall be the sole judge to decide whether the performance of the Agency satisfactory or not and such decision of Yashada shall be final conclusive and binding on the Agency and the Agency shall not be entitled to any compensations in the regard. Furthermore, if on account of non-renewal of the contract and/or termination of this contract the Agency must terminate its employees then it shall be responsibility of the Agency to pay the legal dues to his employees in the event of non-compliance of legal provisions for all the cost and consequences.

6.11 In case the Agency desires to terminate the contract within the continuance of contract period, Agency will be required to give three months prior notice to Yashada.

7.0 DISPUTE

Any dispute arising out of the terms and conditions of this contract or in the interpretation of any clause herein shall be settled by mutual discussion between the nominated authorities of the Yashada and the authorized representative of the Agency. The Director General of YADHADA will be the final authority in resolving such disputes.