

Yashwantrao Chavan Academy of Development Administration
Record Room List

Branch: Estate Department

Classification- B

Sr. No	File No.	File Subject	Year of file		No. of pages at the time of closing		Classification of File	Year of which File is to be destroyed	Signature and date of person sending File	Signature and date of person receiving file	Remarks
			Opening	Closing	Noting Section	Correspondence Section					
1	2	3	4	5	6	7	8	9	10	11	12
22	EMR/Elect /4604/ Motors	Motors Repairing (Water Pump)	2003	2011	N/1 to N/59	C/1 to C/321	B	2041			
23	EMR/ELECT/1404/ SOLAR SYSTEM	Installation of Solar system at Hon DG's Bungalow at Yashada Pune	2004	2004	N/1 to N/5	C/1 to C/85	B	2034			
24	MNT13/CHANGE OVER PANEL	Providing, Elect and commissioning of change over panel at Yashada	2004	2004	N/1 to N/2	C/1 to C/6	B	2034			
25	EMR/Elect/3804/ MINOR-(I)	Minor Work Elect	2004	2007	N/1 to N/97	C/1 to C/501	B	2037			
26	QP/EMR/03/109/4/5/ 2004	Providing & Laying of 10" & 6" Diameter	2004	2004	N/1 to N/3	C/1 to C/10	B	2034			
27	EMR/ELECT/4504/ AC Maint	AC Maintenance Correspondance	2004	2008	N/1 to N/89	C/1 to C/ 769	B	2038			
28	EMR/Elect/5404/ WC	Water Coolers For Administrative	2005	2005	N/1 to N/7	C/1 to C/ 19	B	2035			
29	EMR/Elect/5204/ EXPAN	Expansion Card & Cabling For Administration Building	2005	2006	N/1 to N/11	C/1 to C/ 87	B	2036			
30	EMR/Elect /2005/ CIT	Electrical & LAN Network at CIT (Renovation)	2005	2008	N/1 to N/11	C/1 to C/53	B	2038			
31	EMR/Elect /2105/ AC	1.5 Ton AC Installation at Classroom No.1	2005	2005	N/1 to N/13	C/1 to C/9	B	2035			
32	EMR/Elect /1705/ SL	Street Light Poles (Solar)	2005	2011	N/1 to N/39	C/1 to C/295	B	2041			
33	EMR/Elect/1105/ BAT	Purchase of Tubular Batteries For Control Room	2005	2005	N/1 to N/7	C/1 to C/ 71	B	2035			
34	EMR/Elect/1505/ WP	2 Water Pumps For MDC Building	2005	2005	N/1 to N/7	C/1 to C/ 33	B	2035			
35	EMR/Elect/1605/ DL	Decorative Light Fitting at MDC Building	2005	2005	N/1 to N/5	C/1 to C/ 75	B	2035			
36	EMR/Elect/1805/ Music	Installation of PA Systems/ Music System For Banquet Hall/Conference Hall at MDC	2005	2006	N/1 to N/13	C/1 to C/ 79	B	2036			
37	EMR/Elect/2305/ Zoomers for Admin Building	Chandliers (Zoomer) For Admin Building	2005	2006	N/1 to N/9	C/1 to C/ 29	B	2036			

38	EMR/Elect/5504/ EL	Electrical Load Details & DG Set	2005	2006	N/1 to N/48	C/1 to C/ 345	B	2036			
39	EMR/Elect/5304/ ACS	Alpha Conference System Installed At Administrative Building	2005	2005	N/1 to N/18	C/1 to C/ 91	B	2035			
40	EMR/Elect/2805/ WLF	Wipro Light Fitting	2005	2006	N/1 to N/5	C/1 to C/27	B	2036			

Certificate

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(Sunil Dhapte)
HoD, Estate

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41	EMR/Elect/2505/SWH	Solar Water Heating System of MDC Building	2005	2012	N/1 to N/49	C/1 to C/331	B	2042			
42	EMR/Elect/1506/FEC	Fixing of Electrical Coils into Solar System at Utility Building (Ladies Hostel)	2006	2009	N/1 to N/67	C/1 to C/329	B	2039			
43	EMR/Elect/3105/Inventor	Installation of Invertors for Class Rooms	2006	2009	N/1 to N/25	C/1 to C/ 79	B	2039			
44	EMR/Elect/1706/POG	Procurement of Gysers	2006	2007	N/1 to N/9	C/1 to C/ 41	B	2037			
45	EMR/Elect / 2006/ECRC	Electrification Work For Child Right Cell	2006	2008	N/1 to N/11	C/1 to C/37	B	2038			
46	EMR/Elect /1606/IWF	Installation of Wall Fans at Various Places at Yashada Campus	2006	2008	N/1 to N/29	C/1 to C/133	B	2038			
47	EMR/Maint/1505/LIFT	AMC For Lifts of Admin & MDC Building	2006	2010	N/1 to N/63	C/1 to C/559	B	2040			
48	EMR/Elect /2406/EWCDM	Electrification work in CDM	2007	2008	N/1 to N/11	C/1 to C/ 61	B	2038			
49	EMR/Elect/2306/IASH	Installation of AC's In Shammi Hostel	2007	2009	N/1 to N/25	C/1 to C/ 125	B	2039			
50	EMR/Elect / 1907/EWC	Electrification Work of CDM (Audio-Video Conference Room)	2007	2009	N/1 to N/9	C/1 to C/107	B	2039			
51	EMR/Elect / 1807/FE	Fire Fighting System & Fire Extinguishers at Old Building	2007	2012	N/1 to N/22	C/1 to C/273	B	2042			
52	EMR/Elect/2106/ITCA	Installation of Telephone cable for MDC Auditorium Building	2007	2007	N/1 to N/4	C/1 to C/ 9	B	2037			
53	EMR/Elect/1107/EWEK	Electrification Work in Extension of Kojagiri Mess	2007	2008	N/1 to N/6	C/1 to C/ 33	B	2038			
54	EMR/Elect/2206/IAKB	Installation of AC's In Kaustubh Bunglow	2007	2007	N/1 to N/7	C/1 to C/ 47	B	2037			
55	EMR/Elect /1407/SIW	Supply Installation Wall Fan For MDC Building at Yashada	2007	2007	N/1 to N/9	C/1 to C/33	B	2037			
56	EMR/Elect/1707/ACB	एअर सर्किट ब्रेकरला केबल जोडणे तसेच केबल चार्जिंग करणे	2007	2010	N/1 to N/11	C/1 to C/51	B	2040			

57	EMR/GEN/1307/ SCRAPE MATERIAL	जुने विद्युत सामान लिलाव पध्दतीने विक्री करणेबाबत	2007	2009	N/1 to N/11	C/1 to C/79	B	2039			
58	EMR/Maint/1507/ NCAMCG	Non Comprehe-nsive Annual Maintenance contract for Generating sets of 200,125,62.5 KVA	2007	2010	N/1 to N/53	C/1 to C/693	B	2040			

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59	EMR/Elect/3804/MINOR-(II)	Minor Work Elect	2007	2014	N/1 to N/97	C/1 to C/501	B	2044			
60	EMR/Elect / 1708/DBP	New Supply & Installation of D.B. Panel Behind Lezim Hall at Yashada	2008	2009	N/1 to N/5	C/1 to C/45	B	2039			
61	EMR/Elect / 4504/AC MAINT	AC Maintenance Correspondance	2008	2013	N/1 to N/57	C/1 to C/499	B	2043			
62	EMR/Elect /2007/ISW	Installation of Solar Water Heating System at Durva 1 & 2	2008	2009	N/1 to N/27	C/1 to C/199	B	2039			
63	EMR/Elect /1306/Purchase	Purchase of Electrical Material	2008	2015	N/1 to N/93	C/1 to C/475	B	2045			
64	EMR/Elect /1308/AMC	AMC For Lead Acid Battery (Tubular) At Control Room CDM	2008	2015	N/1 to N/25	C/1 to C/531	B	2045			
65	EMR/Elect/1808/RSL	Repair of Street Light at Residential Area	2009	2009	N/1 to N/9	C/1 to C/59	B	2039			
66	EMR/Elect/2108/AUDIO	Electrical work of Audio Room (Satellite Studio in Academic Block at Yashada	2009	2010	N/1 to N/17	C/1 to C/127	B	2040			
67	EMR/Elect/2008/Meter	Supply & Installation of Electronic Type KWH Meters at various places in Yashada campus	2009	2010	N/1 to N/9	C/1 to C/25	B	2040			
68	EMR/Elect Maint/1009/MW	Minor Work Elect	2009	2013	N/1 to N/73	C/1 to C/499	B	2043			

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