

YASHWANTRAO CHAVAN ACADEMY OF DEVELOPMENT ADMINISTRATION
Rajbhavan Complex, Baner Road Pune- 411 007

POLICY CIRCULAR

Office Circular No.	No. Adm-1/3521/BoG 48 th Resolution :13-1
Dated	1 st September 2021
Empowered Authority	Director General, YASHADA
Subject	Approved Posts of Indian Administrative Services (IAS) officers in YASHADA (Agenda Item No 48 th :7/Minutes No.48 th :13)
Circulated for Information to	All YASHADA Faculty and Staff, YASHADA Administration
Circulated for necessary compliance to :	1. Administration Wing 2. Accounts Wing

Circular:

YASHADA is headed by the Director General who is an officer of the Indian Administrative Service usually at the rank of Principal Secretary in Government of Maharashtra (GoM).

02 Officers of the Indian Administrative Service also get posted in YASHADA as Additional Director General (ADG) and Deputy Director General (DDG). However, hitherto these posts were not determined. Hence the 48th BoG vide its Resolution No. 48th:13 determined the following posts for deputation of officers of the Indian Administrative Service in YASHADA.

Sr. No.	Name of the Post	No of Posts	Status
1	Director General	1	Existing
2	Additional Director General	1	Approved by 48 th BoG
3	Deputy Director General	2	Approved by 48 th BoG

03. The aforementioned posts are hereby established in YASHADA for deputation of officers of the Indian Administrative Service.

(Approved by Director General)

(Registrar)
YASHADA

YASHADA POLICY CIRCULAR

Policy Circular Number	PPI-PC/Resi. & Conf. Hall Facility/2021
Dated	16 th September 2021
Empowered Authority	Director General, YASHADA
Subject	Rate chart for Residential/ Non-Residential/ Classroom/ Conference Hall facility for COVID period at Management Development Centre, YASHADA
Reference	MDC Policy Guidelines PPI-PC/Resi. & conf. hall facility/2017-18 issued on 27 th Mar 2017
Circulated for information to	All DDGs and OICs of YASHADA
Effective Date	16 th September 2021

Amendment to Policy Circular No. PPI-PC/Resi. & conf. hall facility/2017-18 issued on 27th Mar 2017

The following schedule and rates are applicable from 16th Sep 2021.

R & R department, GoM, vide their government order dated 16.07.2021 permitted YASHADA to conduct trainings at 50% of residential and conference room capacity, strictly adhering to COVID new norms. Till the COVID restriction are in force the following schedule and rates shall be applicable.

A) RATES FOR ACCOMMODATION FACILITIES AT MDC		Rates for Covid Period
1)	RATES FOR RESIDENTIAL FACILITY: -	
a	Charges per participant per day including executive room	Rs.2,200/-
b	Charges per participant per day Faculty/Sr.Faculty Room	Rs.4,000/-
Above rates are for lodging, boarding only. Conference room charges shall be charged separately. Service Tax will be charged extra as per Government norms on total bill.		

2) RATES FOR NON-RESIDENTIAL FACILITY: -		Rates for Covid Period
a	Charges including Conference room + lunch + 2 Class Tea per participant per day (As per conference room capacity)	Rs.700/-
b	Charges including Conference room + Breakfast, lunch + 2 Class Tea per participant per day (As per conference room capacity)	Rs.750/-
Service Tax will be charged extra as per Government norms on total bill.		

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B) RATES FOR NON-RESIDENTIAL FACILITIES:

The Conference Hall facilities inclusive of LCD projector, OHP, computer facilities, screen, white board, and library facilities. Any add on equipment's & facilities will be charged.

Sr. No.	Details	Rates for Covid Period Full Day	Half Day
1	Conference Hall No. 1 & 2	Rs.6,000/-	Rs.5,000/-
2	Conference Hall No. 3 & 4	Rs.9,000/-	Rs.8,000/-
3	Conference Hall No. 5	Rs.9,750/-	Rs.9,000/-
4	Conference Hall No. 6 & 7	Rs.7,500/-	Rs.7,000/-
5	Syndicate Hall	Rs.3,750/-	Rs.3,000/-
6	Multipurpose Room	Rs.3,000/-	Rs.3,000/-
7	MDC Auditorium	Rs.26,250/-	Rs.25,000/-
8	MDC Auditorium Basement	Rs.9,000/-	Rs.7,000/-
9	MDC Lawn (For Lawn Dinner as part of approved event)	-----	6000/-
10	MDC Lawn	Rs.15,000/-	Rs.10,000/-
11	Other Classrooms	Rs.4,500/-	Rs.4,000/-
12	Stalls (Per Stall)	Rs.1,000/-	Not applicable

Service Tax will be charged extra as per Government norms on total bill.

12/7
24/9/2021
Director General
YASHADA

YASHWANTRAO CHAVAN ACADEMY OF DEVELOPMENT ADMINISTRATION
Rajbhavan Complex, Baner Road Pune- 411 007

POLICY CIRCULAR

Office Circular No.	No. Adm-1/3521/Promotion Committee-2020-21-1
Dated	18 th November 2021
Empowered Authority	Director General, YASHADA
Subject	Formation of Promotion Committee. (According to Rule No. 11 of 'Yashwantrao Chavan Academy of Development Administration Rules for Recruitment (Revised) 2004')
Circulated for Information to	All YASHADA Faculty and Staff, YASHADA Administration
Circulated for necessary compliance to :	1. EST-1 2. Recruitment Rules copy.

According to the powers conferred in Rule 11 of the "Yashwantrao Chavan Academy of development Administration Rules for Recruitment (Revised) 2004, vide policy circular No. Adm-1/3521/Promotion Committee-2020 dated 8th March 2021, the promotion committee for recommendation of candidates for "Promotion" from various group of the employees has been constituted as under;

Sr No	Class	Promotion Committee	Remarks
1	Recommendation of candidates for "Promotion" in and to Group- A and Group-B.	Director General Deputy Director General Financial Advisor Registrar Representative of backward class	Chairman Member Member Member Secretary Member

Sr. No	Class	Promotion Committee	Remarks
2	Recommendation of candidates for "Promotion" in and to Group- C and Group-D.	Registrar Additional Director (Research) Deputy Registrar Accounts Officer Representative of backward class	Chairman Member Member Secretary Member Member

03. For administrative reason, following changes has been made in the committee for recommendation of candidates for "Promotion in and to Group-C and Group- D.

(P.T. O.)

Sr. No	Class	Promotion Committee	Remarks
2	Recommendation of candidates for "Promotion" in and to Group- C and Group-D.	Deputy Director General / Registrar Additional Director (Research) Registrar / Deputy Registrar Accounts Officer Representative of backward class	Chairman Member Member Secretary Member Member

(Approved by Director General)

(Registrar)
YASHADA