

Minutes of pre-bid meeting for Conservancy tender 2021-23, held on 30/09/2021 at PMB meeting room 3rd floor, Account Department.

Following YASHADA official along with Bidders were present for the pre-bid meeting

- A) Financial Advisor YASHADA
- B) Campus Manager YASHADA.
- C) Project Assistant CIT YASHADA.

Bidders

- 1) Shri Sachin Fatangare BVG India Ltd. Hinjewadi, Pune.
- 2) Shri Deepak Limbikari, National Security Services Pune.
- 3) Shri Atul Karmarkart, Pranav Mote Rising star Facility Mumbai.
- 4) Shri Pratik Pathak + Sulbha Aute Prism Property Solution, Pune.
- 5) Shri A Rode Aditya Enterprises
- 6) Shri Ashoke Shetty S.V. Enterprises.
- 7) Shri Suresh Chavan, Supreme Facility MGT. PVT. LTD. Pune.
- 8) Shri Mohammed Aftab Hussan La-Macleen India Ltd.
- 9) Shri N.P. Jadhav, Vardhan Facility Services
- 10) No Name Sharp Services, Mumbai.

Sr No	Points Raised by Agency/Representatives	Explanation given by YASHADA Officer
1)	<p><u>Prism Facility</u></p> <p>a) All verandahs in Admin, PMB, RTI, CDM, CIT and Library Building</p> <p>b) All corridors covered under scope of work.</p> <p>c) Parking area, roads and all open spaces, backyards around Admin, PMB, residential Building, residential quarters (Except Dormitory Building and its surrounding)</p> <p>scope of work :- {do opens road and areas in residential complex form part of the scope of work for Conservancy services}</p>	<p>C.M. :- yes open roads and areas in residential complex are included in the scope. Please refer Annexure 3. Point no 3. Page 34 of Tender document.</p>
2)	<p><u>Rising Star Facility:-</u></p> <p>Clause no 1.7 of tender document page 8 (The turnover certificate from CA (Chartered Accountant) for any of the last three continuous financial years (2017-18, 2018-19, 2019-20 and 2020-21) showing minimum turnover not less than Rupees 5 Crore every year in</p>	<p>F.A :- yes turnover of any 3 years to be submitted as per clause 1.7 of tender document and C.A. should proclaim Conservancy / Housekeeping Services in their certificate, otherwise the tender proposal will not be considered</p>

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	<p><i>respect of Conservancy services Copy of audited Balance Sheet will not be considered.) :-</i> {Whether turnover of any three years can be submitted. }</p>	
3)	<p><u>Prism Facility and Rising Star Facility:- Clause no 2.2</u> of tender document <i>(Latest License under Shop and Establishment Act and if the agency is a Company / Firm / Agency having registration Certificate under Companies Act, or Partnership firm registered under Indian Partnership Act or Proprietary concern and should be in existence since the last three financial years. Submit relevant documents.)</i> {whether intimation for license under Shops and Commercial Establishment Act will be accepted.}</p>	<p>F.A. :- All vendors should submit updated valid license under Shops and Commercial Establishment Act. No intimation shall be Accepted.</p>
4)	<p><u>Vardhan Facility Services :- Clause no 2.3</u> of tender document <i>Registration Certificate under Contract Labour (Regulation & Abolition) Act, 1972. –</i> {labour license pl clarify}</p>	<p>F.A. – as per clause no 2.3 of tender document all vendors should submit updated and valid labour license to employ labour required to provide conservancy services</p>
5)	<p><u>Prism , Rising Star Facility and Supreme Facility Clause No 2.4 of Tender Document - The Company / Firm / Agency registration certificate under Goods and Services Tax Act (GST) for providing Conservancy services.) :-</u> {whether GST registration for manpower supply and housekeeping services will be considered}</p>	<p>F.A. :- GST registration for Conservancy / housekeeping services will be considered</p>
6)	<p><u>Clause No. 2.5, (The Company / Firm / Agency .registration certificate under Employees Provident Fund Act.) Clause No. 2.6 (The Company / Firm / Agency registration certificate under Employee State Insurance Act.), Clause No. 2.7 (The Company / Firm / Agency PAN Card / TAN / TIN number.), and Clause No.</u></p>	<p>F.A.:- the tender bid should be submitted in the same name as registered under EPF, ESIC, PT. and all other required statutory requirement for the contract, any discrepancy on this issue will not be considered.</p>

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	2.8 (Copy of Profession Tax Registration Certificate.) of Tender document	
7)	<p>Prism and National security services :- Clause No. 1.7 (The turnover certificate from CA (Chartered Accountant) for any of the last three continuous financial years (2017-18, 2018-19, 2019-20 and 2020-21) showing minimum turnover not less than Rupees 5 Crore every year in respect of Conservancy services Copy of audited Balance Sheet will not be considered.) Clause No. 2.11 Experience Certificates of having provided Conservancy Services for any preceding five years out of the six financial years as per Annexure VIII in the big Government/Public Limited Companies, Establishments or any other establishments to be enclosed.</p> <p>{Is the word "Conservancy Services" compulsory as mention in clause no 1.7 and 2.11 of the tender document, we kindly request to consider the words "Manpower Supply/ Housekeeping services in above mention respectively. Also whether turnover for only conservancy services will be valid for the bidding we request you to kindly consider turnover for Manpower Supply / Housekeeping. }</p>	F.A.:- Conservancy / Housekeeping Services has been considered for turnover.
8)	<p>La-Macleen :- Clause no 2.12 of tender document (The turnover certificate from CA (Chartered Accountant) for any of the last three continuous financial years (2017-18, 2018-19, 2019-20 and 2020-21) showing minimum turnover not less than Rupees 5 Crores every year in respect of Conservancy services. Copy of audited Balance Sheet will not be considered. The bidder shall submit a BANK SOLVENCY CERTIFICATE of Rupees 1.25cr. from Nationalized /scheduled Bank and should be valid for minimum three years.) – {whether bank Solvency Certificate should submitted along with tender</p>	F.A. :- Solvency Certificate is not required to be submitted

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	document and can it be on yearly basis, renewed every year, instead of 3 years as mentioned in tender document. }	
9)	<p><u>Aditya Enterprises :- (Clause no 2.14</u> <i>List of clients :- The bidder should provide list of clients to whom they have provided conservancy services continuously for the last 5 years.)</i> and Clause No. 2.16 of tender document (<i>Number of Manpower on roll (in preceding financial year, engaged in cleaning and conservancy functions): (Challan copies of EPF with ECR and additional certificates from organisations indicating the type of employees provided for carrying out conservancy services has to be submitted as proof). -</i> {As per the above clauses, the list of client should include only conservancy services or client list where we have provided housekeeping and manpower services will be considered for this bid. }</p>	F.A. :- Client list can be for Conservancy / Housekeeping Services
10)	<p><u>Prism , Rising Star Facility, Aditya Enterprises and Supreme Facility :-</u> Clause no 2.17 of tender document (<i>Quantity of mechanized cleaning machine available with the bidder for carrying out conservancy cleaning activity proof of having provided such equipment with various clients, minimum requirement 50 Nos.) -</i> {whether ownership of 50 cleaning machines is mandatory or rental agreements for hiring the no of machines required as per tender clause will be consider}</p>	<p>F.A. :- to be decided by YASHADA Authority.</p> <p>Minimum no of machines required has been changed to 25</p>
11)	<p><u>Supreme Facility, La-Macleen, Vardhan Facility Services and Rising Star Facility :- Clause no 2.18</u> 2019-20 or 2020-21</p> <p>(ii) Turnover (Last Financial Year): Max. 20 Marks</p>	

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	<p>(a) More than Rs 5 crores and upto Rs 10 crores 10 Marks</p> <p>(b) More than Rs 10 crores and upto Rs 15 crores 15 Marks</p> <p>(c) More than Rs 15 crores 20 Marks</p> <p>Turnover for which year will be considered (Supreme Services)</p> <p>(iv) Size and quality of Client for whom cleaning and conservancy services are being provided: Max. 20 Marks</p> <p>(annual billing per client should be at least Rs. 60 lakhs)</p> <p>(a) 5-9 clients 05 Marks</p> <p>(b) 10-14 clients 10 Marks</p> <p>(c) 15-19 clients 15 Marks</p> <p>(d) more than 20 clients 20 Marks</p> <p>{will form 26A be accepted (La-Maclean)}</p> <p>{Kindly consider experience certificate and work order (BVG India Ltd.)}</p> <p>(v) Number of Manpower on roll (in preceding financial year, Max. 20 Marks engaged in cleaning and conservancy functions): (Challan copies of EPF with ECR and additional certificates from organisations indicating the type of employees provided for carrying out conservancy services has to be submitted).</p> <p>(a) 250 or more but less than equal to 500 10 Marks</p> <p>(b) 500 or more but less than equal to</p>	<p>Turnover of any one of the following financial years Financial Year 2019-20 and 2020-21 shall be considered</p> <p>Only Bills / Invoices for any one month of that financial year shall be submitted</p>

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	<p>1000 15 Marks</p> <p>(c) More than 1000 20 Marks</p> <p>{No of manpower of roll - more than thousand is difficult (Vardhan Facility Services)}</p> <p>{Kindly accept TRRN (Temporary Return Reference No.) copies for this BVG India Ltd.}</p> <p>(vi) Quantity of mechanized cleaning machine available with the bidder for carrying out conservancy cleaning activity (submit proof of having provided such equipment to various clients in one financial year,) minimum requirement 50 Nos.</p> <p>(a) 50 to 75 05 Marks</p> <p>(b) 76 to 100 10 Marks</p> <p>(c) More than 100 15 Marks</p> <p style="text-align: center;">-----</p> <p style="text-align: center;">Total Max. Marks 100</p> <p>{Request to reduce the no of machine for mechanized cleaning (Rising Star Facility)}</p> <p>{Instead of one financial year please accept self declaration about total no. of machines available with bidder and accept C.A. Certificate for this - BVG}</p>	<p>As per Tender Condition</p> <p>This shall be read as below :</p> <p>(a) 25 to 50 05 Marks</p> <p>(b) 50 to 100 10 Marks</p> <p>(c) More than 100 15 Marks</p> <p>Invoices proving ownership of cleaning equipment or A Certificate from C A declaring cleaning equipment assets owned by the agency till date will be considered</p>
12)	<p>Clause no 3 of tender document QCBS (Page No. 14 & 15)</p>	<p>F.A. :- As per QCBS evaluation the weightage would be 70/30 for technical and Financial Bid and the highest evaluated score of both would be considered as successful bidder. Please read tender document carefully for details.</p>
13)	<p>BVG India Ltd. :- BOQ – whether rate per person to quoted in BOQ</p>	<p>F.A. :- yes for BOQ PDF copy + Excel sheet to be uploaded. Mr. Mukund veer of CIT in case of difficulty for uploading the tender document will help the bidders his contact no is – 9881100352</p>

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14)	<p><u>Prism</u> :- Annexure A Conservancy Supervisor 03+01 relievers = 04</p> <p>a. Conservancy Attendant 25 + 05 relievers = 30</p> <p>For providing Conservancy Services at YASHADA</p> <p>{Please clarify the term relievers}</p>	<p>C.M. :- All employees on roll should be given 1 weekly off and since the service to be provided is for the full week, during weekly holidays it will be mandatory to provide relievers on these weekly offs. The current manpower as mentioned in the tender document will increase as the activity in the training activity would increase commensurate to post covid scenario, and proportionately relievers will also increase</p>
15)	<p><u>Rising Star Facility</u> :-</p> <p>Service Charges for providing services of</p> <p>a. Conservancy Supervisor 03+01 relievers = 04</p> <p>b. Conservancy Attendant 25 + 05 relievers = 30</p> <p>For providing Conservancy Services at YASHADA</p> <p>{what would be the management charges consist of as mentioned in annexure A.}</p>	<p>C.M. :- kindly refer Annexure A-2 point no 7, Page 21 of tender document which is self-explanatory</p> <p>F.A. :- further added that periodical visits by officers of all statutory authorities are conducted at YASHADA for Auditing all statutory payments (EPF, ESIC, PT, GST etc.) made by contractors doing business at YASHADA.</p>
16)	<p><u>La-Macleen</u> :- Clause no 6.1 page 28 of tender document</p> <p><i>(The appointed Agency will be required to pay a security deposit @ 3% (Three Percent interest free) of the contract value in the form of Fix Deposit in the name of Director General, Yashada as security for the effective implementation of the terms and conditions of the contract. This will be refunded subject to submission of No. Statutory Dues Certificate for the tender tenure with YAHADA certified by the Agency's Chartered Accountant and deductions, if any, after three months on satisfactory completion of the terms of the contract. YASHADA shall have the right to forfeit the amount of the Security Deposit or the part thereof in case of breach of contract by the Agency and to recover YASHADA dues on any account under this agreement.)</i></p> <p>– is {FD against security deposit mandatory }</p>	<p>F.A. :- FD drawn on Nationalized Bank as security deposit in the name of the agency under lien to YASHADA or DD drawn on Nationalized / scheduled Bank in favour of Director-General, YASHADA shall be valid till six months after the currency of the contract. Bank Guarantee will not be accepted.</p>
17)	<p>Clause No. 5.7 : All the cleaning material (Consumables) of all sorts for e.g. brooms, detergents, dusters, required for cleaning</p>	<p>All cleaning material will be provided by Agency on demand from YASHADA from time to time and the bill will be</p>

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	<p><i>the premises shall be provided by the AGENCY. The agency shall use standard Johnson diversy cleaning material required for toilet, floor, & upholstery cleaning, liquid hand wash, toilet paper & all other required material such as brooms, brushes, etc., such material will be indented by the campus manger as required form time to time. The cost of such material will be reimbursed on submission of cleaning material bill along with monthly wage bill. The cleaning material should be procured from company / their authorized dealer from market, all such stock brought on Campus will be physically verified by Campus Manager.</i></p> <p>{Who will provide the cleaning material – Supreme Facility Service}</p>	<p>reimbursed to the Agency as mentioned in Clause No. 5.7 of tender document.</p>


Financial Advisor


Campus Manager


Project Assistant, CIT