

Date: - 29/09/2021.

Submitted,

Pre-bid meeting regarding Supply, Installation, Testing and Commissioning of DTH / Cable TV Connections (2021-2023) was held on 29/09/2021 at 11:00 Hrs. The following Contractors were present for the meeting: -

1. Verve, Pune. (Tata Sky)
2. Hathway Digital Ltd, Pune.
3. D.S. Enterprises, Pune. (Tata Sky)

Firstly, the Financial Advisor introduced all present officers and gave a short introduction about the E-tender. Secondly the present Contractors were requested to introduce themselves and then the meeting was started. The minutes of Meeting are as follows: -

No	Points Raised by Contractor/Representative	Clarification to the points by YASHADA
1	<b>D.S. Enterprises, Pune.</b> <b>In respect of service complaints Tata Sky provides free services for first year. After one year service charge is applicable for service complaints.</b>	The agency shall agree to attend & rectify to all the service complaints for all types of maintenance within 24 hrs. at its own cost during the operative period of this agreement. Please refer tender document clause No.1.24. Vendor shall consider and quote charges accordingly.
2	<b>Hathway Digital Ltd, Pune.</b> <b>How is the approximate estimated cost of work calculated?</b>	Please refer tender document clause No.1.12.
3	<b>Hathway Digital Ltd, Pune.</b> <b>Is pause/resume or activate/deactivate compulsory?</b>	Yes. The agency has to provide Set Top Box pause/resume or activate/deactivate facility. From the date of Pausing/deactivating of Set Top Box connections no charges shall be paid up to the date of resumption of services to Set Top Box connections. Minimum 75% Set Top Boxes connections shall be provided with this facility and facility to extend this to 100% Set Top Boxes connections may be considered by the agency.
4	<b>Verve, Pune.</b> In tender document it is mentioned that – Tender for Dish DTH / Cable TV connections/services. <b>Dish is brand name. Therefore, we request to only mention - Tender for DTH / Cable TV connections/services.</b>	In tender document wherever it is mentioned as Dish DTH shall be read as DTH.

5	<p><b>Verve, Pune.</b></p> <p><b>What will be the approximate stamp paper cost required for execution of agreement?</b></p>	<p>Approximate stamp paper cost will be Rs.700/-</p>
6	<p><b>D.S. Enterprises, Pune.</b></p> <p><b>Only horizontal cabling is provided by Tata Sky. Will YASHADA provide vertical cabling?</b></p>	<p>The agency shall carry out the cabling work up to the TV installed at the building at its own cost and shall keep the Cable and Equipment in good and serviceable order and condition to the satisfaction of YASHADA and agency shall bear all expenses for general repairs and maintenance of the same during the operative period of this agreement. However, Agencies are free to use existing cable network, after ensuring its compatibility to the installation system. They are free to make site visit. Agency shall ensure that cabling network is complete up to the TV. Gap should be filled by the agency at its own cost.</p>
7	<p><b>Hathway Digital Ltd, Pune.</b></p> <p><b>In rate offer do we have to quote rate for per unit?</b></p>	<p>Yes, per unit rate shall be quoted.</p>
8	<p><b>D.S. Enterprises, Pune.</b></p> <p><b>There are 106 connections in MDC and 104 connections in DAC. Are these all connections in one building or in separate buildings.</b></p>	<p>In MDC, there are 105 connections in Sampada building and 01 connection in Sanwad building. In DAC major connectivity is in single location in three connected buildings. Few connections are to be provided in bungalows and Administration building. It may be noted that there is existing cable network in all places subject to compatibility. Agencies are free to make site visit. (Refer Chart A &amp; B of Place of Work-Annexure II.</p>
9	<p><b>Verve, Pune.</b></p> <p>In tender it is mentioned that - The agency shall quote rates of Dish, HD Set Top Box with remote, Cabling, installation, testing, and commissioning, including buyback of old Set Top Box with remote available at Yashada on as is where is basis. <b>We cannot use your old Set Top Box anywhere, its un-useful to us. Can be the buyback point modified?</b></p>	<p>The agency shall quote rate including buyback offer as mentioned in the tender. Please refer tender document clause No.1.11.</p>

10	<p><b>Verve, Pune.</b>          Envelop No.1, Point No.2.5 - Dealership / Authorization letter from original equipment manufacturer/ Registration certificate. Also letter from service provider shall be considered.  <b>No letter is provided by original equipment manufacturer therefore request to remove it from clause.</b></p>	<p>Authorized service provider / Dealership letter / Registration certificate in the name of the agency shall be submitted.</p>
11	<p><b>D.S. Enterprises, Pune.</b>  <b>Verve, Pune.</b>          Envelop No.1, Point No.2.7 - Bidder should have its own subscriber base of minimum 10,000 Dish DTH/Cable TV subscribers. Documents to this effect shall be submitted in support.  <b>It is requested to reduce the quantity of subscriber base from 10,000 to 1000.</b></p>	<p>The quantity of minimum subscriber base is reduced to 2000.</p>
12	<p><b>Verve, Pune.</b>          Envelop No.1, Point No.2.8 - Confirmation letter from DOT (Department of Telecommunications) for providing Dish DTH/Cable TV services for last three years shall be submitted.  <b>DOT does not provide letter to agency therefore request you to delete this clause.</b></p>	<p><b>Envelop No.1, Point No.2.8 shall be read as follows: -</b></p> <ul style="list-style-type: none"> <li>a) Service provider should have registration with any empowered authority under Ministry of Information &amp; Broadcasting, Government of India, such as TRAI/DOT.</li> <li>b) Any evidence/proof of registration of service provider on official website or official documents of Govt. regarding registration or registered under DOT/TRAI for providing DTH/Cable TV services for last three years in Pune/Maharashtra/India shall be submitted.</li> <li>c) Agency/distributor shall provide evidence of registration under the service provider for last three years.</li> </ul>
13	<p><b>Verve, Pune.</b>          In clause No.1.13 it is mentioned that - The supply of item shall be a fresh piece with good condition. Warranty / Guarantee card shall be supplied along with the items. Period of warranty/guarantee shall be at least one year or higher as provided by manufacturer on site comprehensive warrantee from the date of supply/installation of items. Warranty cards shall be properly filled and provided at the time of supply of items. Any loss or damage to the item under handling,</p>	<p>Yes, warranty provided by the agency in written shall be considered.</p>

	<p>transportation till such time the items are delivered and installed is responsibility of agency. As well as any additional offer along with the equipment from company/dealer shall be delivered with items.</p> <p>Tata Sky does not provide warranty card. One year warranty is provided. The agency will give in writing regarding the warranty period request to consider the same.</p>	
14	<p><b>D.S. Enterprises, Pune.</b> Quarterly recharge shall be required only at the time of activation of Set Top Boxes. After that Monthly billing is preferred.</p>	<p>Quarterly recharge will be done at the time of activation of Set Top Boxes. After that monthly recharge shall be done as per requirement and billing shall be made accordingly on monthly basis.</p>
15	<p><b>D.S. Enterprises, Pune.</b> Advance bill payment is preferred.</p>	<p>Yes. The agency shall submit monthly invoices on 1<sup>st</sup> of every month to YASHADA and YASHADA shall release the payment within 10 working days of the receipt of the invoices.</p>

<p><b>Question raised by Yashada</b></p> <p>1 At the end of contract will the agency refund the balance amount of recharge available in Set Top Box to Yashada.</p> <p><b>Answer given by agency/Agencies</b></p> <p>No, the balance amount will not be refunded by the agency. The agency and Yashada will take a review of available balance amount in Set Top Boxes from last quarter and recharge will be made accordingly so that all balance amount available in all Set Top Boxes will get utilized.</p>
---

The committee requested all bidders to read all the Clauses, Terms & Conditions, Annexure's, etc. mentioned in the tender document carefully prior to submission of tender.

  
Director MDC

  
Trg. Manager  
& H.M. DAC

  
Asst. Registrar

  
Head  
Procurement

  
Financial  
Advisor