



Yashwantrao Chavan Academy of Development Administration

Raj Bhavan Complex, Baner Road, Pune 411 007

Tel.: 020-25608004 / 25608357

No. MDC-II/1319/Pur. of Table Cover

Date: - 12/02/2020.

To,

Sir,

Kindly forward your quotation for the following works.

Sr. No	Particulars / Description	Cloth GSM	Approx. Size of Curtain	Quantity	Stitching charges per piece	GST	Total cost inclusive of all Taxes, Stitching Charges, etc.
1	Table Cover with Frill (Maroon)	280 GSM (+-5%)	48" X 18.5" X 29"	70 Nos			
Total Amount -							

Note :-

1. The sealed covers containing quotations with superscription like **“Quotation for Table Cover with frill-MDC”** should be addressed to the undersigned and sent as to reach him on or before 24/02/2020.
2. Quotation after the said date will not be entertained. Undersigned reserves the right to reject all quotations without assigning reasons therefore.
3. It is mandatory for the supplier/firm to provide self-attested Xerox copy of - Shop Act license, VAT / GST No, Pan Card, along with quotation.
4. Vendor shall come and inspect - cloth material, actual sizes & stitching work to be done before quoting the rates. Sample is available for inspection at YASHADA, MDC.
5. Before supply of material, vendor shall show the cloth sample to authorized official for choice of Color/quality. After approval final supply work shall be done by vendor.
6. Advance will not be given. Rejected articles/works for which no payment will be made will have to be collected by the supplier/firm.
7. Vendor shall complete the work within 30 days for the date of issue of work order.
8. Payment will be given after supply of material & satisfaction of authority.

Yours faithfully,

[Handwritten signature]
12/2/2020

Registrar

**Yashwantrao Chavan Academy
of Development Administration**

[Handwritten initials] Pune - 411007.