



Yashwantrao Chavan Academy of Development Administration

Raj Bhavan Complex, Baner Road, Pune 411 007

Tel.: 020-25608004 / 25608357

No. MDC-II/1319/Pur. of Pillow Cover

Date: - 27/11/2019.

To,

Sir,

Kindly forward your quotation for the following works.

Sr. No	Item / Description	Size	Quantity Required	Rate per piece	GST	Total Amount Per Piece	Total cost Inclusive of all Taxes, & Door delivery.
1	White Pillow Cover (As per YASHADA Sample)	18" X 27"	700				
Total Amount -							

Note :-

1. The sealed covers containing quotations with superscription like "Quotation for Pillow Cover - MDC" should be addressed to the undersigned and sent as to reach him on or before 29/11/2019.
2. Quotation after the said date will not be entertained. Undersigned reserves the right to reject all quotations without assigning reasons therefore.
3. It is mandatory for the supplier/firm to provide self-attested Xerox copy of - GST No. along with quotation.
4. Vendor shall come and inspect - YASHADA samples before quoting the rates. Sample is available for inspection at YASHADA, MDC.
5. Vendor shall provide samples along with the quotation for inspection, after inspection of vendor sample and satisfaction of YASHADA authority towards the product final order will be placed.
6. Advance will not be given. Rejected articles/works for which no payment will be made will have to be collected by the supplier/firm.
7. Vendor shall give delivery of linen within 10 to 15 days for the date of issue of work order.
8. Payment will be given after supply of material & satisfaction of authority.

Yours faithfully,

Registrar

YASHADA, Pune - 411007.