



**Yashwantrao Chavan Academy of Development Administration**

Raj Bhavan Complex, Baner Road, Pune 411 007

Tel.: 020-25608004 / 25608357

No. MDC-II/1319/Pur. of Mis. Items

Date: - 31/10/2019.

To,

Sir,

Kindly forward your quotation for the following purchase/works.

Sr. No	Items	Brand	Size	Total Quantity Required	Rate per piece	GST	Total Amount Per Piece	Total cost inclusive of all Taxes, & Door delivery.
1	S.S.Thermosteel Water Flask	Milton (Elfin)	750 ML	60				
<b>Total cost inclusive of all Taxes &amp; Door delivery Rs.</b>								

**Note :-**

1. The sealed covers containing quotations with superscription like "Quotation for Water Flask-MDC" should be addressed to the undersigned and sent as to reach him on or before 08/11/2019.
2. Quotation after the said date will not be entertained. Undersigned reserves the right to reject all quotations without assigning reasons therefore.
3. It is mandatory for the supplier/firm to provide self-attested Xerox copy of -Shop Act license, GST No. and Pan Card, along with quotation.
4. Advance will not be given. Rejected articles/works for which no payment will be made will have to be collected by the supplier/firm.
5. Vendor shall give delivery of items within 10 days for the date of issue of work order.
6. Payment will be given after supply of material & satisfaction of authority towards the product.

Yours faithfully,

Registrar

Yashwantrao Chavan Academy  
of Development Administration  
Pune - 411007.

Handwritten initials 'J o/c' in blue ink.