



Yashwantrao Chavan Academy of Development Administration

Raj Bhavan Complex, Baner Road, Pune 411 007

Tel.: 020-25608004 / 020-25608357

MDC-II/1318/Pur. Of Tent Name Plates

Date – 22/01/2018.

To,

Sir,

Kindly forward your quotation for the following supplies.

Sr. No.	Particulars & Description	Quantity Required	Rate per Piece	Rate Including all Taxes & Door Delivery
1.	Acrylic Tent Name Plate - 12" X 3"	150 Nos		
			Total Amount -	

Note :-

1. The sealed covers containing quotations with superscription like “**Quotations for Acrylic Tent Name Plates for MDC**” should be addressed to the undersigned and sent as to reach him on or before 31/01/2018.
2. It is mandatory for the supplier to provide self-attested Xerox copy of- (a) Shop Act License, (b) GST No. and (c) Pan Card, along with quotation.
3. Vendor should come and inspect the work for which supply is to be made before quoting the rates.
4. Genuine Imported Acrylic should be used.
5. Quotation after the said date will not be entertained. Undersigned reserves the right to reject all quotations without assigning reasons therefore.
6. Advance will not be given.
7. Vendor should supply material as per the specification.
8. Payment will be given after supply of material & satisfaction of authority.

Yours faithfully,

23/1/18
Registrar

Yashwantrao Chavan Academy
of Development Administration
Pune – 411007.

o/c