

No.EMR/1918/P.T.S.D.
Date: 14/11/2018

Yashwantrao Chavan Academy of Development Administration

Raj Bhavan Complex, Baner Road, Pune 411 007.
Tel. No. 020 - 25608408 / 409

To,
Head of the Department Estate
YASHADA, Baner Road,
Rajbhavan Complex,
Pune- 411 007

Sir,

Forwarding quotation for the repair of Three Seater Two Sofas & Two Seater Two Sofas including sofa cover, cushion and other accessories at YASHADA.

Schedule B

Sr. No	Description	Qty	Rate	Amount
01	Replacement of cover and cushion to three seater sofas set-02 no. and two seater sofas-02 no. with providing and fixing 40 kg/m2 density sleepwel foam 4" thick foam for seat and 30 kg/m2 density sleepwell foam of 3" thick for back, (Sleepwell foam, feather foam and comfort sleepwell foam will not be allowed) with green ply water proof plywood 10 mm thick Providing and fixing D.Decore Cloth Catalogue Code: PRS CHR -077, with Screw, Velcro and legs at bottom Manjarpat cloth, solution and minor repairs etc comp as directed by engineer incharge, inclusive SGST, CGST and transport & labour charges etc comp. Unserviceable material of sofas should be disposed of by the agency	04		
			CGST	
			SGST	
			Total Amount Rs	

I / We agree to execute the above work of an amount Rs. _____ (Inclusive of all taxes)

Amount in words _____ the grand total amount (inclusive of all taxes)

STAMP & SINGANATURE OF THE CONTRACTOR

BIDDER SHOULD SUBMIT FOLLOWING DOCUMENTS WITH QUOTATION:-

1. PAN card Xerox copy duly self-attested.
2. GST registration certificate self-attested.
3. Bank details for Payment through RTGS
4. Valid Shop Act License
5. Quotation will be inclusive of all taxes and transport. (As per attached format)
6. The sealed cover containing quotation with superscription should be addressed to the undersigned and sent so as to reach him on or before date 27/11/2018. Quotation after the said date/time will not be entertained. Undersigned reserves the right to reject all / any quotation without assigning reasons thereof.

TERMS AND CONDITIONS

1. Time limit for above work 45 days from date of work order.
2. Material should be as per specification and work should be carried out in YASHADA Campus. The challan of each material should be entered in entrance gate and get it stamped.
3. After satisfactory completion of work by the agency the bill for the work done will be paid electronically into the bank account of the agency. No advance will be given.
4. Statutory deduction from the bill shall be made as per the govt. rules.
5. Even though the tenderers meet the above requirement, they are subject to be disqualified if they have made misleading or false representation in the forms. Statements and attachments submitted in proof of the qualification requirements.

And/or incase of

6. Record of poor performance such as abandoning the work, not properly completing the contract inordinate delay in completion of work or litigation history or financial failure etc.
7. Only those agencies who submit all above document shall be considered for evaluation of rates. Agency which shall be quoting lowest rate for the work shall be the L1 agency. This Agency will be selected for the work
8. If work is not completed in stipulated time, fine amounting to Rs. 100/- per day upto completion date will be deducted from bill.
9. The quotation will be available on Yashada website at www.yashada.org. for information only. The supplier should collect the hard copy of quotation form, from Estate Department, YASHADA Baner Road, Pune

10. Right is reserved to YASHADA to reject any or all tenders without assigning any reason thereof.
11. The rates should be quoted in enclosed format only.
12. If the agency fails to complete the work after issuance of work order, the agency will be blacklisted.
13. The documents and quotation should be in one envelop which contains quotation form. Supplier should write his name or company name and address to Head of Department, YASHADA on envelop.
14. Warranty of manufactures shall be applicable in warranty period, material should be replaced or repaired by the supplier. Security period which shall be 12 months.
15. The tenderer will have to pay security deposit equal to an amount of 5% of accepted tender cost. Security deposit needs to be deposited within 8 days from receipt of LoA. The security deposit will be refunded after completion of security period.
16. If the agency fails to complete the work within stipulated time and as per specification Yashada will be entitled to get the work completed at the risk and cost of the successful agency. The successful agency shall not be entitled for any payment for defective work.
17. While working, it is Agency's responsibility to keep the tools and material in his safe custody.
18. D. Decore Cloth will be supplied by the agency as per specification and quality as mentioned in Schedule B.
19. Foam will be 4" thick and density shall be 40 kg/m³ for seat & 3" thick for back with 30 kg/m³ density.
20. 10 mm thick water proof green ply wood for seat of 3 seater 2 sofas and 2 seater 2 sofas.
21. Fiber legs of heavy duty for 3 seater 2 sofas and 2 seater 2 sofas.
22. The material of old sofas should be disposed of by the agency.
23. While repairing the sofas and chairs, if frame of old sofas and chairs is found damaged, cracked or termite, damaged by same shall be replaced free of cost by agency.
24. The quantum of work may be reduced if quality is unsatisfactory.
25. EMD of unsuccessful tenders will be refunded after finalization of tenders.
26. Tests reports for foam as per specification shall be furnished at the agencies cost from Institute ARAI, Kothrud, Pune or other institute as directed by Engineer in-charge. The cost of testing will be borne by the agency.
27. Sleepwell foam – feather foam and comfort sleepwell foam will not be allowed