

No. EMR/2717/TKDB

Date: / /2018

**Yashwantrao Chavan Academy of Development Administration**

Raj Bhavan Complex, Baner Road, Pune 411 007.

Tel. No. 020 - 25608408 / 409

To,

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Sir,

Kindly forward your quotations for the following ward robe furniture at YASHADA.

Sr. No	Description	Qty	Rate	Amount
01	Cupboard for Size 6.5' X 4' =26 Sqft X 18 MM Green Ply ECOTIC Plywood 12 MM Green Ply ECOTIC Plywood 25 MM Green Ply ECOTIC Blackboard 1 MM Inside Sunmica Royal Touch Drawer Channal Apex Company Drawer Lock Europae Company S.S. Socket S.S. Table Chain 10" S.S. Finish Hinges (Foam Company) 03 MM Vineer Sheet Outside Fevicol S.H. Wardrobe Lock Europe Company S.S. Hanger Pipe Oval S.S. Tie Hook Magnet Heavy Duty Gas Pump	01		
02	Wooden Loft Size 8' X 3' 24 Sqft	01		
03	Cupboard Size 8' X 7' = 56 Sqft	01		
	CGST			
	SGST			
	<b>TOTAL AMOUNT RS</b>			

I / We agree to execute the above work an amount Rs.\_\_\_\_\_ (Inclusive of all taxes)

Amount in words \_\_\_\_\_ the grand total amount (inclusive of all taxes)

**STAMP & SINGANATURE OF THE CONTRACTOR**

### **Bidder should submit following documents with quotation**

1. Original copy of Demand Draft of Rs. 2460/- (Rs. Two Thousand Four Hundred and Sixty Only) drawn on any nationalized / Scheduled bank as an Earnest Money Deposit in favor of Director General, YASHADA. It will be refunded after the work order.
2. PAN card Xerox copy duly self-attested.
3. GST self-attested.
4. Bank details.
5. Valid Shop Act License for furniture work.
6. Quotation will be inclusive of all taxes and transport. (As per attached format)
7. The sealed covers containing quotations with superscription like "Quotations for above" should be addressed to the undersigned and sent so as to reach him on or before 11/06/2018. Quotation after the said date/time will not be entertained. Undersigned reserves the right to reject all / any quotation without assigning reasons therefor.

### **Terms and Conditions**

1. Time limit for above work - 25 days from date of work order.
2. Material should be as per specification and work should be carried out in YASHADA Campus. The challan of each material should be entered in entrance gate and get it stamped.
3. After satisfactorily completion of work the bill will be paid, no advance will be given.
4. Deduction from the bill as per the govt. rules.
5. Even though the tenderers meet the above requirement, they are subject to be disqualified if they have made misleading or false representation in the forms. Statements and attachments submitted in proof of the qualification requirements.

### **And Or**

Record of proof performance such as abandoning the work, not properly completing the contract inordinate delay in completion of work or litigation history or financial failure etc.

6. The agency who submits all above document their rates will be considered for comparison. Lowest (L1) agency will be selected for the work.

## **7. Security Deposit**

1. The successful tenderer shall have to pay amount of Security Deposit equal to 5% of the cost of accepted tender in the form of Demand Draft drawn on any nationalized / scheduled bank in favor of Director General YASHADA.
2. All compensation or other sums payable by the Contractor under the terms of this contract or any other contract or on any account may be deducted from his Security Deposit or from any sums which may be due to him or may become due to him by YASHADA on any account and in the event of the security being reduced by reason of any such above noted deductions, the Contractor shall within 10 days of receipt of notice of demand from the YASHADA Office make good the deficit.
3. There shall be no liability on the Department to pay any interest on the Security Deposited by or recovered from the Contractor.
4. The Security Deposit shall be refunded after completion of defect liability period of 1 (one) year from the date of completion of the work.
8. Earnest money of the un-successful tenderers will be refunded on their application only after an intimation of rejection of their tender is sent to them or on the expiry of the validity period whichever is earlier.
9. If work is not completed in stipulated time Rs. 300/- per day will be deducted from bill.
10. The quotation will be available on [www.yashada.org](http://www.yashada.org)
11. Right is reserved to YASHADA to reject any or all tenders without assigning any reason thereof.
12. The rates should be quoted in enclosed format only.