

University of Mumbai
SEMESTER- III
Structure & Functions of Tribal Development Departments (TDD)
Maharashtra Tribal Development Services
Paper-I

Subject Code	Subject	Credits	Number of Hours
361.01	Structure and Functions Of Tribal Development Departments (TDD)		
361.01.01	Tribal Development Department, Mantralaya Mumbai. (State Level)		
361.01.02	Commissioner, Tribal Development Department at Nashik.		
361.01.03	Commissioner, Tribal Research and Training Institute Pune.		
361.01.04	Managing Director, Maharashtra State Co-operative Tribal Development Co-operation at Nashik		
361.01.05	Managing Director Shabari Adivasi Finance and Development Corporation, Nashik.		
361.02	Regional Level Structure and Functions Of Tribal Development Departments (TDD)		
361.02.01	ATC (04) Nashik, Thane, Amaravati, Nagpur.		
361.02.02	Joint Commissionent TRTI 8, Caste scrutiny/verifications committies 8 (Nagpur, Pune, Nashik, Aurangabad, Amravati, Gadchiroli, Nandurbar, Thane)		
361.02.03	Shabri Mahamandal Branch offices		
361.03	Structure and Functions Of Field Level Tribal Development Departments (TDD)		
361.03.01	Project Officer TDD (30) (Sensetive/Nonsencetives ITDPS) Ins		
361.03.02	Government Hostels 495 (Institutions under ITDPS)		
361.03.03	Government Ashram Schools-502		
361.03.04	Grant-in-Aid Ashram Schools-556		
361.03.05	Eklaya Model Residential School-25 (Under MTPSS society but attached to ITDP for local supervision)		
361.03.06	Shabri Mahamandal Regional offices / Sub Regional Manager (TDC) Office.		

361.04	Computer and Information Techonlogy		
361.04.01	Use of Computer in Educational transatia& Administrative offices of TDD		
361.04.02	Data Communication.		
361.04.03	Networking and web Technology.		
361.04.04	Use of Tables and other		
361.05	Government Information & Communication Programmes.		
361.05.01	E-Governance		
361.05.02	Shalarth.		
361.05.03	SaralPranali.		
361.05.04	U - DISE		
361.05.05	Maha DBT (Scholarship scheme for S.T. students)		
361.05.06	DBT – Direct Beneficiaries Transfer.(Ashram school/Hostel)		
361.05.07	Namankit.maha online.gove.in		
361.05.08	Digital School.		
361.05.09	E-mail, whats-App, Youtube and youtube channels.		
361.05.10	Use of Various Government Websites.(Own, gool, private,semigovtetc)		
361.05.11	B.D.S.		
361.05.12	Sevartha		
361.05.14	Grant in Aid fund distribution system		
361.05.16	Various portals launched time to time		
361.06	Inspection & Evaluation		
361.06.01	Educational Institutions. (Academic/Hostel Management)		
361.06.02	Government Hostels		
361.06.03	Tribal Development Plan/non-plan schemes (Central & State Govt.)		

361.06.04	Tribal Development sub-plan scheme.		
361.06.05	Benificies, Agencies, Institutions, Societies and other related Departments.		
361.06.06	Evaluation Provisions and Mechanism of evaluation		
361.06.07	Internal Supervision and External Supervision		

SEMESTER –III
Syllabus and Curriculum
Tribal Development Department
Paper-II (Acts, Rules, Regulations Related to Tribal Development Department (TDD))

Subject Code	Course Title	Credits	Number of Hours
362.01	Constitutional Provisions For Protection and Development of Scheduled Tribes		
362.01.01	Definition of scheduled Tribes-Article 366 (25) 341, 342		
362.01.02	Social safeguards – Article – 15 (1)(2) 17, 23, 24, 25 (2) b		
362.01.03	Economic safeguards – Article – 244, 275(1) fifth scheduled sixth scheduled.		
362.01.04	Educational and Cultural safeguards- Article 15(4), 29(1) 350(4)		
362.01.05	Political safeguards - Article 164(1), 330,332,334,243D, 243T, 371(A),(B),(C),(G)339		
362.01.06	Service Safeguards - Article 16(4), 16(4A), 16(4B), 335.		
362.01.07	Institutional Safeguards - Article 338 A.		
362.02	Acts Related to Education in Tribal Development Department.		
362.02.01	Ashram ShalaSanhita – 2019.		
362.02.02	Maharashtra Employees of Private School. (conditions of service) Regulation Act 1977 and Rules 1981.		
362.02.03	Rights of Children to Free and Compulsory Education Act-2009.		
362.02.04	The Protection of children from sexual offences Act-2022 (POCSO)		
362.03	Acts Related to Economical Development.		
362.03.01	Maharashtra Land Revenue Code-1966		
362.03.02	Bombay money-Lenders Act-1946.		
362.03.03	Maharashtra Transfer of ownership of minor Forest Produce in the scheduled Areas and Maharashtra Minor Forest Produce (Regulation of Trade) Amendment Act 1997.		
362.03.04	Maharashtra Restoration of Lands to Scheduled Tribes Act-1974.		
362.03.05	Maharashtra Land Revenue (Transfer of occupancy by Tribal to Non-tribals) Rules 1975.		
362.03.06	Maharashtra Land Revenue of occupancy (Unauthorised by Transferred by occupants belonging to Scheduled Tribes) Act – 1969.		

362.03.07	The Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act -2006 and Rules-2007.		
362.03.08	The Minimum wages Act-1994.		
362.03.09	Transfer of ownership of Minor Forest Produce in the scheduled Area and the Maharashtra Minor Forest Produce (Reg of Trade) Amendment Act-1997.		
362.03.10	The Bonded LabourSystem (Abolition) Act-1976.		
362.03.11	Maharashtra Tribals Economic Condition (Improvement) Act-1976.		
362.03.12	Right to Fair compensation and Transparency in Land. Acquisition, Rehabilitation and Resettlement Act-2013		
362.03.16	MonopolyProcurement Act 1976.		
362.03.17	Co-operative Act Rules 1976.		
362.04	Acts Related to Social Aspect of Tribal.		
362.04.01	Maharashtra ZillaParishad and PanchayatSamiti Act 1961		
362.04.02	Maharashtra Village Panchayats (Amendments and continuance) Act 2014		
362.04.03	The Scheduled caste and scheduled Tribes (Prevention of Atrocities) Act 1989 and the Rules 1995		
362.04.04	The Scheduled caste and scheduled Tribes (Prevention of Atrocities) Amendment Act 2015		
362.04.05	Protection of Civil Rights Act 1955		
362.04.06	Protection of Civil Rights Rules 1977		
362.04.07	Panchayat Extension to the Scheduled Area (PESA) Act 1996		
362.04.08	Maharashtra Village Panchayats Extension to Scheduled Area (PESA) Rule 2014		
362.04.09	The Maharashtra Scheduled castes, scheduled Tribes, De-notified Tribes (VimuktJatis), Nomadic Tribes, Other Backward classes and special Backward category (Regulation of Issuance and verification of) Caste certificate Act 2000		
362.04.10	The Maharashtra Scheduled Tribes (Regulation of Issuance and verification of) Certificate Rules 2003		
362.04.11	Right to Information Act 2005		
362.04.12	The Maharashtra Right to Public Service Act 2015		
362.04.13	बालधोरण		
362.04.13	महिला धोरण		
362.05	Tribal Legal and Administrative Framework		
362.05.01	Tribes Advisory Council (TAC)		
362.05.02	Tribal Cell in the office of the Hon'ble Governor.		
362.05.03	National Commission For Scheduled Tribes.		

362.05.04	Maharashtra SC and ST Commission.		
362.05.05	Maharashtra Legislature Scheduled Tribe Welfare Committee.		
362.05.06	Cabinet Sub-committee For Tribal Sub-Plan.		
362.05.07	Project Level Implementing Committee (PLIC).		
362.05.08	District Level Vigilance and Monitoring Committee For Prevention of Atrocities.		
362.06	Legislative Working Procedures		
362.06.01	Starred Question तारांकित प्रश्न		
362.06.02	Unstarred Question आतारांकित प्रश्न		
362.06.03	Short Notice Question. अल्पसूचना प्रश्न		
362.06.04	Half-an-Hour Discussion. अर्धा तास चर्चा		
362.06.05	Motions for Adjournments. स्थगन प्रस्ताव		
362.06.06	Resolutions. ठराव		
362.06.07	Cut Motion. कपात सूचना		
362.06.08	Calling Attention Notice. लक्षवेधी सूचना		
362.06.09	Question involving a breach of Privilege. विशेषाधिकार भंगाचे प्रश्न		
362.06.10	Discussion for Short duration. अल्पकालीन चर्चा		
362.07	Mahatashtra Legislature Committees.		
362.07.01	Public Accounts Committee. लोकलेखा समिती		
362.07.02	Estimation Committee. अंदाज समिती		
362.07.03	Scheduled Tribe Welfare Committee. अनिसूचित जमाती कल्याण समिती		
362.07.04	Women's and Children's Rights and Welfare Committee. महिला व बाल हक्क आणि कल्याण समिती		
362.08	Tribal Welfare Related Commissions and Committees.		
362.08.01	Dr. Verrier Elwin Committee on Special Multipurpose Tribal Blocks (1960)		
362.08.02	U.N.Dhebar Commission on Scheduled Areas and Scheduled Tribes (1961)		
362.08.03	P.Shilu AO Committee on Tribal Development Programmes (1969)		
362.08.04	Dr.S.C.Dube Expert Committee on Tribal Development (1972)		
362.08.05	Shri. B.Sivaraman Committee on Development of Tribal Areas (1981)		
362.08.06	D.M.Sukhatankar Committee on Tribal Sub-Plan in Maharashtra (1992)		
362.08.07	Dr. BalchandraMungekar Committee on standards of Administration and Governance in the Scheduled Areas (2009)		

SEMESTER –III
Syllabus and Curriculum
Tribal Development Department
Paper-III-Concept of I.T.D.P. and Scheme for Tribal

Subject Code	Course Title	Credits	Number of Hours
363.01	Introduction of Tribal Sub-plane outlay		
363.01.01	Concept of TSP & ATSP (Area and Population)		
363.01.02	MADA & Mini MADA/Clusters/Scheduled Area.		
363.01.03	ITDP (Integrated Tribal Development Project).		
363.01.04	ITDP - Districts.		
363.01.05	Plane and non-plan schemes.		
363.01.06	District Planning (Tribal)		
363.01.07	Inspection Monitoring and Review.		
363.02	Schemes Related to Education Development.		
363.02.01	Government Ashram School.		
363.02.02	Aided Ashram School.		
363.02.03	Government Hostels for tribal student.		
363.02.04	Eklaya Model Residential School.		
363.03.05	English Medium Residential School.		
363.02.06	Renowned Residential English Medium School.		
363.02.07	Sainiki School (Military).		
363.02.08	Vocation Training Centre (VTC).		
363.02.09	GOI Scholarship.		
363.02.10	SuvarnMahatsaviPrematricScholarship.		
363.02.11	Post matricScholarship For S.T. Students.		
363.02.12	Freeship Scheme For S.T. Students.		
363.02.13	Foreign Scholarship for S.T. Students.		
363.02.14	Establishment of Model School For S.T. Students.		

363.02.15	Cash Awards for Meritorious Students of 10 th & 12 th std.		
363.02.16	Cash Awards to Ashram School.		
363.02.17	Computer training For the Students & teachers of Government Ashram Schools.		
363.02.18	Inservice Training Programme.		
363.02.19	Pandit Deendayal Upadhyaya Swayam Scheme.		
363.02.20	Travelling allowance & scholarship for the Handicaped students who are studying in 8 th to 12 th standard.		
363.02.21	Sports Competition in Ashram School.		
363.02.22	Book Bank Scheme for Tribal Students.		
363.03	Schemes Related to Economical Development.		
363.03.01	Pre-military Police Training Centers.		
363.03.02	Motor Driving Training Centres for S.T.		
363.03.03	Supply of Electric Motor Pumps and Oil Engines.		
363.03.04	Supply of PVC HDPE Pipe to S.T.		
363.03.05	Nucleus Budget.		
363.03.06	Khavati Loan.		
363.03.07	UPSC & MPSC Training for S.T. Student.		
363.03.08	Maharashtra Engineering Services.		
363.03.09	State Legal Services.		
363.03.10	Skill Development Programme.		
363.03.11	Self Respect & Self reliance Scheme.		
363.03.12	L.P.G. connection to Tribals.		
363.03.13	Nucleus Budget.		
363.03.14	Financial Assistance to Shabari Vitta Vikas Mahamandal (State Level)		
363.03.15	Supply of domestic Gas for (14.2 kg) to BPL Tribal Families.		
363.04	Schemes Related to Social Development.		
363.04.01	Kanyadan Yojana.		
363.04.02	Tribal Self-respect & self reliance scheme.		
363.04.03	Dhanashri Vima Yojana.		
363.04.04	Adivasi Sevak Puraskar.		
363.04.05	Khavati Karja Yojana.		
363.04.06	Dhanya Kosh Yojana (Grain Bank Scheme)		
363.04.07	Tribal Short Films Festival.		
363.04.08	Swabhiman Yojna for below Poverty line		

363.04.09	GondwanaMuseum and Training Center		
363.04.10	ShabariGharkulYojana.		
363.04.11	ThakkarBappa Tribal Village Integrated Improvement Programme.		
363.04.12	AadivasiSabalikiran&kanyadanYojana.		
363.04.13	Tribal Freedomfighters Museum.		
363.04.14	Finance Assistance to the Co-operative Housing Development Organisation.		
363.04.15	Finance Assistance given to the parent of grade III & IV children to admitted in Hospital.		
363.04.16	Scheme for development of Pardhi Community.		
363.04.17	Implementation of guidance project in tribal area's by tribal cell.		
363.04.18	Bharat RatnaDr.A.P.J. Abdul KalamAmrutAaharYojana.		
363.04.19	NavSanjeevanYojana.		
363.04.20	(SanskriticBhavan) Culture –Center (TRIT)		
363.05	Schemes Related to Employment Generation.		
363.05.01	Employment Exchange for Tribal.		
363.05.02	Tribal Handicraft Exhibition, Tribal dance competition.		
363.05.03	Tribe Warli Painting Competition.		
363.05.04	Leadership Training Program and Preservice training Programme		
363.05.05	I.T.I.		
363.05.06	Skill Development Training Programme.		
363.05.07	Motor driving training Centers for Scheduled Tribes.		
363.05.08	Pre-military & Police Training Centers.		
363.05.09	Centre-schemes Article 275 (1) under Tribal Development Schemes.		
363.06	Other Schemes of Development of Tribal.		
363.06.01	Scheme to assist Tribal Farm Families to bring them above the Poverty line including assistance to Cane-Plantation.		
363.06.02	Soil and water conservation.		
363.06.03	Horticulture.		
363.06.04	Animal Husbandry.		
363.06.05	Fisheries.		
363.06.06	Forest		
363.06.07	Co-operation.		
363.06.08	Social Justice and Welfare Department.		
363.06.09	Rural Development Department.		

363.06.10	Irrigation.		
363.06.11	Power Development (Energy Department)		
363.06.11	Industry and Minerals.		
363.06.11	Transport and Communication (Road Development)		
363.06.11	Education.		
363.06.12	Technical Education.		
363.06.13	Sports and youth welfare		
363.06.14	Public Health.		
363.06.15	Medical education and drug.		
363.06.16	Water supply and sanitation.		
363.06.17	Urban Development.		
363.06.18	Women Child Development.		

SEMESTER – III
SYLLABUS CURRICULUM
TRIBAL DEVELOPMENT DEPARTMENT TDD
PaperIV

Subject Code 364	Course Title	Credits	Number of Hours
364.01	Maharashtra Civil Services Department TDD. General Conditions of Service Rules, 1981		
364.01.01	Eligibility.		
364.01.02	Definition.		
364.01.03	Submission of Medical Certificate.		
364.01.04	Appeal and action on Medical Certificate Lien.		
364.01.05	Gazetted / Nongazetted Officers/Employees Service records. Service books Custody.		
364.02	Maharashtra Civil Services (Pay) Rules, 1981.		
364.02.01	Nature and Scope.		
364.02.02	Eligibility.		
364.02.03	Definition.		
364.02.04	Pay		
364.02.05	Deputation Outside India.		
364.02.06	Consolidation and Appointments.		
364.02.07	Repeal and saving.		
364.03	Maharashtra Civil Services (Leave) Rules, 1981.		
364.03.1	Short Title and Commencement.		
364.03.2	Eligibility.		
364.03.3	Definition.		
364.03.4	Sanction of Leave and Rejoining.		
364.03.5	Grantable and Non-grantable kinds of leaves.		
364.03.6	Study leave and other special leave		

364.04	Maharashtra Civil Services (Conduct) Rules; 1979.		
364.04.01	Definition.		
364.04.02	Government Officers / Employee's duties.		
364.04.03	Restrictions on Government Employees for Private Partnership Active Politics, Strikes, etc.		
364.05	Maharashtra Civil Services (Discipline and Appeal) Rules, 1979.		
364.05.01	Introduction		
364.05.02	Suspension.		
364.05.03	Punishment and Disciplinary Authorities.		
364.05.04	Procedure to implement Punishment.		
364.05.05	Appeals		
364.05.06	Revisions and Review.		
364.05.07	Miscellaneous.		
364.05.08	Repeal and saving.		
364.06	Maharashtra Civil Services (Payments during joining time Foreign Service and Suspension, Dismissal & Removal from Services) Rule, 1981.		
364.06.01	Short Title and Commencement.		
364.06.02	Eligibility.		
364.06.03	Definition.		
364.06.04	Joining Period.		
364.06.05	Foreign Service.		
364.06.06	Suspension,		
364.06.07	Repeal and Saving.		
364.07	Maharashtra Civil Services (Pension) Rules, 1982.		
364.07.01	Short Title and Commencement.		
364.07.02	Eligibility.		
364.07.03	Definition.		
364.07.04	Retirement.		
364.07.05	General Conditions.		
364.07.06	Qualifying Service		
364.07.07	Pension.		
364.07.08	Types of Pension and Conditions applied.		

364.07. 09	Regulation of Pension for the earlier Services before joining		
364.07. 10	Regulation of Pension for the Services after joining		
364.07. 11	Determination and authorization of Pension and Gratuity.		
364.07. 12	Family Pension and Post – death determination of an employee who dies while in service.		
364.07.13	Granting Family Pension and other benefits for the Pensioner Provision of Pension.		
364.07.13	Reappointment of Retired Pension – holding employee.		

SEMESTER – III
Syllabus and Curriculum
Tribal Development Department
Paper- V

Subject Code	Course Title	Credits	Number of Hours
365.01	Finance Administration Purchase Procedure Purchase Committee of TDD at Various Level.		
365.01.01	State Level Purchase Committee Mumbai, Nasik Commission rate Level No.1		
365.01.02	Purchase Committee No.2 ATC Level		
365.01.03	Purchase Committee No.3 P.O. Level		
365.01.04	Purchase Committee No.4 H.M. & Warden Level		
365.01.05	E Tendering.		
365.02	Budget & Financial Rules.		
365.02.1	Maharashtra Budget Manual (Part 1 & 2)		
365.02.01	Introduction		
365.02.02	Definition.		
365.02.03	Consolidated funds.		
365.02.04	Charged and Voted.		
365.02.05	Important Principles of State Budget.		
365.02.06	Kinds of Accounts.		
365.02.07	Formation of Accounts.		
365.02.08	Four Star Classification.		
365.02.09	Five Star Classification.		
365.02.10	Submission of Budget in Legislation.		
365.02.11	Expenditure Estimation Committee.		
365.02.12	Estimation Committee and Public Accounts Committee.		
365.02.13	New items.		
365.02.14	Re-estimates.		

365.02.15	Revised estimates.		
365.03	Bombay Financial Rules,1959		
365.03.01	Introduction		
365.03.02	Acknowledgement		
365.03.02	Receipt of Govt. Money & Handling of Cash & Maintenance of Cash Book.		
365.03.03	Drawing of Money from Treasury Vouchers for Departmental Payments.		
365.03.04	Audit Objection & Security Deposits.		
365.03.05	Arrear Claims & Time Barred Claims & Responsibility of over Payments.		
365.03.06	Cash Book Responsibility for losses Sustained by Govt. through Fraud or Negligence of Govt. Servants.		
365.03.07	Responsibility for losses sustained by Govt. through Fraud or Negligence of Govt. Servants.		
365.03.08	Canons of Financial Proprieties.		
365.03.09	Pay & allowances : General Rule & Advances to Govt. Servants. Interest Bearing Advances & Non-interest Bearing Advances.		
365.03.10	Powers of Sanction of delegation of Powers & Write off losses.		
365.03.11	GPF-Introduction , withdrawal Rules, Interest Calculated Refundable		
365.04	Maharashtra Contingent Expenditure Rules, 1965.		
365.04.01	Definition, Classification		
365.04.02	Types of Contingencies.		
365.04.03	Bills & Vouchers.		
365.04.04	Printing , Stamp & Stationery.		
365.04.05	Furniture.		
365.04.06	New Purchase Policy.		
365.04.07	Transfer Distribution of Grants Inter-Departmental Transfers.		
365.04.08	Purchase of Postal Stamps.		
365.04.09	Responsibilities of Procurement and disbursal officer.		
365.04.10	Sanction Advance.		
365.04.11	Government accounts.		
365.04.12	Distribution and transfer of Emergency Expenditure grants.		
365.04.13	Financial Publications.		
365.05	Brief Introduction and Provision of constitution		
365.05.5	Annual Financial Statement & Types & Classification of Govt. Accounts.		
365.05.6	Preparation & Submission of Departmental Estimates & New Expenditure.		
365.05.7	Preparation of the Budget by the Finance Department & Budget Publications.		

365.05.8	Revised Estimates &Supplementary Grants.		
365.05.9	Structure & Functions of Different Committees.		
365.05.10	Reconciliation of Expenditure& Receipt.		
365.05.11	Re-appropriation, Surrender of Grants & Final Modified Grants (FMG).		
365.05.12	Contingency Fund.		