

University of Mumbai
SEMESTER- II (Technical)

Maharashtra Tribal Development Services

Paper-I - Structure and Functions Of Tribal Development Departments

Subject Code	Subject	Credits	Number of Hours
257.01	Structure and Functions Of Tribal Development Departments (TDD)	0.50	06
257.01.01	Tribal Development Department, Mantralaya Mumbai.		
257.01.02	Commissioner, Tribal Development Department at Nashik.		
257.01.03	Commissioner, Tribal Research and Training Institute Pune.		
257.01.04	Managing Director, Maharashtra State Co-operative Tribal Development Co-operation at Nashik		
257.01.05	Managing Director Shabari Adivasi Finance and Development Corporation, Nashik.		
257.02	Structure and Functions Of Regional Level Tribal Development Departments (TDD)	0.50	06
257.02.01	Additional Tribal Commissioner, Nashik, Thane, Amravati, Nagpur.		
257.02.02	Joint Commissionent, Caste scrutiny/verifications committies (Nagpur, Pune, Nashik, Aurangabad, Amravati, Gadchiroli, Nandurbar, Thane) +7 New		
257.02.03	Regional Manager , Tribal Development Corporation		
257.02.04	Shabri Mahamandal Branch offices		
257.03	Structure and Functions Of Field Level Tribal Development Departments (TDD)	0.75	10
257.03.01	Project Officer TDD (30) (Sensetive / Nonsencetives ITDPS)		
257.03.02	Government Hostels 495(Institutions under ITDPS)		
257.03.03	Government Ashram Schools-502		
257.03.04	Grant-in-Aid Ashram Schools-556		
257.03.05	Eklaya Model Residential School-25(Under MTPSS society but attached to ITDP for local supervision)		

257.04	Computer and Information Techonlogy	0.50	06
257.04.01	Use of Computer in Educational transatia& Administrative offices of TDD		
257.04.02	Data Communication.		
257.04.03	Networking and web Technology.		
257.04.04	Use of Tables and other		
257.05	Government Information & Communication Programmes.	1.00	12
257.05.01	E-Governance		
257.05.02	Shalarth.		
257.05.03	SaralPranali.		
257.05.04	U - DISE		
257.05.05	Maha DBT (Scholorship scheme for S.T. students)		
257.05.06	DBT – Direct Beneficiaries Transfer.(Ashram school/Hostel)		
257.05.07	Namankit.maha online.gove.in		
257.05.08	Digital School.		
257.05.09	E-mail, whats-App, Youtube and youtube channels.		
257.05.10	Use of Various Government Websites.(Own, govt, private,semigovtetc)		
257.05.11	B.D.S.		
257.05.12	Sevartha		
257.05.14	Grant in Aid fund distribution system		
257.05.16	Various portals launched time to time		
257.06	Inspection & Evaluation	0.75	10
257.06.01	Educational Institutions. (Academic/Hostel Management)		
257.06.02	Government Hostels		
257.06.03	Tribal Development Plan/non-plan schemes (Central & State Govt.)		
257.06.04	Tribal Development sub-plan scheme.		
257.06.05	Beneficiaries, Agencies, Institutions, Societies and other related Departments.		

257.06.06	Inspection of Administrative Offices of TDD		
257.06.07	Evaluation Provisions and Mechanism of evaluation		
257.06.08	Internal Supervision and External Supervision		

SEMESTER –II
Syllabus and Curriculum
Tribal Development Department
Paper-II (Acts, Rules, Regulations Related to Tribal Development Department)

Subject Code (TDD)	Course Title	Credits	Number of Hours
258.01	Constitutional Provisions For Protection and Development of Scheduled Tribes	0.50	06
258.01.01	Definition of scheduled Tribes-Article 366 (25) 341, 342		
258.01.02	Social safeguards – Article – 15 (1)(2) 17, 23, 24, 25 (2) b		
258.01.03	Economic safeguards – Article – 244, 275(1) fifth scheduled sixth scheduled.		
258.01.04	Educational and Cultural safeguards- Article 15(4), 29(1) 350(4)		
258.01.05	Political safeguards - Article 164(1), 330,332,334,243D, 243T, 371(A),(B),(C),(G)339		
258.01.06	Service Safeguards - Article 16(4), 16(4A), 16(4B), 335.		
258.01.07	Institutional Safeguards - Article 338 A.		
258.02	Acts Related to Education in Tribal Development Department.	0.25	04
258-02.01	Ashram ShalaSanhita – 2019.		
258-02.02	Maharashtra Employees of Private School. (conditions of service) Regulation Act 1977 and Rules 1981.		
258-02.03	Rights of Children to Free and Compulsory Education Act-2009.		
258-02.04	The Protection of children from sexual offences Act-2012 (POCSO)		
258.03	Acts Related to Economic Development.	1.00	12
258.03.01	Maharashtra Land Revenue Code-1966		
258.03.02	Bombay money-Lenders Act-1946.		
258.03.03	Maharashtra Transfer of ownership of minor Forest Produce in the scheduled Areas and Maharashtra Minor Forest Produce (Regulation of Trade) Amendment Act 1997.		

258.03.04	Maharashtra Restoration of Lands to Scheduled Tribes Act-1974.		
258.03.05	Maharashtra Land Revenue (Transfer of occupancy by Tribal to Non-tribals) Rules 1975.		
258.03.06	Maharashtra Land Revenue of occupancy (Unauthorized by Transferred by occupants belonging to Scheduled Tribes) Act – 1969.		
258.03.07	The Scheduled Tribes and other Traditional Forest Dwellers (Recognition of Forest Rights) Act -2006 and Rules-2007.		
258.03.08	The Minimum wages Act-1994.		
258.03.09	Transfer of ownership of Minor Forest Produce in the scheduled Area and the Maharashtra Minor Forest Produce (Reg of Trade) Amendment Act-1997.		
258.03.10	The Bonded LabourSystem (Abolition) Act-1976.		
258.03.11	Maharashtra Tribals Economic Condition (Improvement) Act-1976.		
258.03.12	Right to Fair compensation and Transparency in Land. Acquisition, Rehabilitation and Resettlement Act-2013		
258.03.16	Monopoly Procurement Act 1976.		
258.03.17	Co-operative Act Rules 1976.		
258.04	Acts Related to Social Aspect of Tribal.	0.75	09
258.04.01	Maharashtra ZillaParishad and PanchayatSamiti Act 1961		
258.04.02	Maharashtra Village Panchayats (Amendments and continuance) Act 2014		
258.04.03	The Scheduled caste and scheduled Tribes (Prevention of Atrocities) Act 1989 and the Rules 1995		
258.04.04	The Scheduled caste and scheduled Tribes (Prevention of Atrocities) Amendment Act 2015		
258.04.05	Protection of Civil Rights Act 1955		
258.04.06	Protection of Civil Rights Rules 1977		
258.04.07	Panchayat Extension to the Scheduled Area (PESA) Act 1996		
258.04.08	Maharashtra Village Panchayats Extension to Scheduled Area (PESA) Rule 2014		
258.04.09	The Maharashtra Scheduled castes, scheduled Tribes, De-notified Tribes (VimuktJatis), Nomadic Tribes, Other Backward classes and special Backward category (Regulation of Issuance and verification of) Caste certificate Act 2000		
258.04.10	The Maharashtra Scheduled Tribes (Regulation of Issuance and verification of) Certificate Rules 2003		
258.04.11	Right to Information Act 2005		
258.04.12	The Maharashtra Right to Public Service Act 2015		
258.04.13	बालधोरण		

258.04.13	महिला धोरण		
258.05	Tribal Legal and Administrative Framework	0.50	05
258.05.01	Tribes Advisory Council (TAC)		
258.05.02	Tribal Cell in the office of the Hon'ble Governor.		
258.05.03	National Commission For Scheduled Tribes.		
258.05.04	Maharashtra SC and ST Commission.		
258.05.05	Maharashtra Legislature Scheduled Tribe Welfare Committee.		
258.05.06	Cabinet Sub-committee For Tribal Sub-Plan.		
258.05.07	Project Level Implementing Committee (PLIC).		
258.05.08	District Level Vigilance and Monitoring Committee For Prevention of Atrocities.		
258.06	Legislative Working Procedures	0.25	04
258.06.01	Starred Question तारांकित प्रश्न		
258.06.02	Un starred Question आतारांकित प्रश्न		
258.06.03	Short Notice Question. अल्पसूचना प्रश्न		
258.06.04	Half-an-Hour Discussion. अर्धा तास चर्चा		
258.06.05	Motions for Adjournments. स्थगन प्रस्ताव		
258.06.06	Resolutions. ठराव		
258.06.07	Cut Motion. कपात सूचना		
258.06.08	Calling Attention Notice. लक्षवेधी सूचना		
258.06.09	Question involving a breach of Privilege. विशेषाधिकार भंगाचे प्रश्न		
258.06.10	Discussion for Short duration. अल्पकालीन चर्चा		
258.07	Mahatashtra Legislature Committees.	0.25	04
258.07.01	Public Accounts Committee. लोकलेखा समिती		
258.07.02	Estimation Committee. अंदाज समिती		
258.07.03	Scheduled Tribe Welfare Committee. अनिसूचित जमाती कल्याण समिती		
258.07.04	Women's and Children's Rights and Welfare Committee. महिला व बाल हक्क आणि कल्याण समिती		
258.08	Tribal Welfare Related Commissions and Committees.	0.50	06
258.08.01	Dr. Verrier Elwin Committee on Special Multipurpose Tribal Blocks (1960)		

258.08.02	U.N.Dhebar Commission on Scheduled Areas and Scheduled Tribes (1961)		
258.08.03	P.Shilu AO Committee on Tribal Development Programmes (1969)		
258.08.04	Dr.S.C.Dube Expert Committee on Tribal Development (1972)		
258.08.05	Shri. B.Sivaraman Committee on Development of Tribal Areas (1981)		
258.08.06	D.M.Sukhatankar Committee on Tribal Sub-Plan in Maharashtra (1992)		
258.08.07	Dr. BalchandraMungekar Committee on standards of Administration and Governance in the Scheduled Areas (2009)		

SEMESTER –II
Syllabus and Curriculum
Tribal Development Department
Paper-III-Concept of I.T.D.P. and Scheme for Tribal

Subject Code	Course Title	Credits	Number of Hours
259.01	Introduction of Tribal Sub-plane outlay	0.25	04
259.01.01	Concept of TSP & ATSP (Area and Population)		
259.01.02	MADA & Mini MADA/Clusters/Scheduled Area.		
259.01.03	ITDP (Integrated Tribal Development Project).		
259.01.04	ITDP - Districts.		
259.01.05	Plane and non-plan schemes.		
259.01.06	District Planning (Tribal)		
259.01.07	Inspection , Monitoring and Review		
259.02	Schemes Related to Education Development.	0.75	09
259-02.01	Government Ashram School.		
259-02.02	Aided Ashram School.		
259-02.03	Government Hostels for tribal student.		
259-02.04	Eklaya Model Residential School.		
259.03.05	English Medium Residential School.		
259.02.06	Renowned Residential English Medium School.		
259.02.07	Sainiki School (Military).		
259.02.08	Vocation Training Centre (VTC).		
259.02.09	GOI Scholarship.		
259.02.10	SuvarnMahatsaviPrematricScholarship.		
259.02.11	Post matricScholarship For S.T. Students.		
259.02.12	Freeship Scheme For S.T. Students.		

259.02.13	Foreign Scholarship for S.T. Students.		
203.02.14	Establishment of Model School For S.T. Students.		
259.02.15	Cash Awards for Meritorious Students of 10 th & 12 th std.		
259.02.16	Cash Awards to Ashram School.		
259.02.17	Computer training For the Students & teachers of Government Ashram Schools.		
259.02.18	Inservice Training Programme.		
259.02.19	Pandit Deendayal Upadhyaya Swayam Scheme.		
259.02.20	Travelling allowance & scholarship for the Handicaped students who are studying in 8 th to 12 th standard.		
259.02.21	Sports Competition in Ashram School.		
259.02.22	Book Bank Scheme for Tribal Students.		
259.03	Schemes Related to Economical Development.	0.75	09
259.03.01	Pre-military Police Training Centers.		
259.03.02	Motor Driving Training Centres for S.T.		
259.03.03	Supply of Electric Motor Pumps and Oil Engines.		
259.03.04	Supply of PVC HDPE Pipe to S.T.		
259.03.05	Nucleus Budget.		
259.03.06	Khavati Loan.		
259.03.07	UPSC & MPSC Training for S.T. Student.		
259.03.08	Maharashtra Engineering Services.		
259.03.09	State Legal Services.		
259.03.10	Skill Development Programme.		
259.03.11	Self Respect & Self reliance Scheme.		
259.03.12	L.P.G. connection to Tribals.		
259.03.13	Nucleus Budget.		
259.03.14	Financial Assistance to Shabari Vitta Vikas Mahamandal (State Level)		
259.03.15	Supply of domestic Gas for (14.2 kg) to BPL Tribal Families.		
259.04	Schemes Related to Social Development.	1.00	12
259.04.01	Kanyadan Yojana.		
259.04.02	Tribal Self-respect & self reliance scheme.		
259.04.03	Dhanashri Vima Yojana.		
259.04.04	Adivasi Sevak Puraskar.		

259.04.05	KhavatiKarjaYojana.		
259.04.06	DhanyaKoshYojana (Grain Bank Scheme)		
259.04.07	Tribal Short Films Festival.		
259.04.08	Swabhimanyojna for below Poverty line		
259.04.09	Gondwana Museum and Training Center		
259.04.10	ShabariGharkulYojana.		
259.04.11	ThakkarBappa Tribal Village Integrated Improvement Programme.		
259.04.12	AadivasiSabalikaran&kanyadanYojana.		
259.04.13	Tribal Freedom fighters Museum.		
259.04.14	Finance Assistance to the Co-operative Housing Development Organisation.		
259.04.15	Finance Assistance given to the parent of grade III & IV children to admitted in Hospital.		
259.04.16	Scheme for development of Pardhi Community.		
259.04.17	Implementation of guidance project in tribal area's by tribal cell.		
259.04.18	Bharat RatnaDr.A.P.J. Abdul KalamAmrutAaharYojana.		
259.04.19	NavSanjeevanYojana.		
259.04.20	(SanskriticBhavan) Culture –Center (TRIT)		
259.05	Schemes Related to Employment Generation.	0.50	06
259.05.01	Employment Exchange for Tribal.		
259.05.02	Tribal Handicraft Exhibition, Tribal dance competition.		
259.05.03	Tribe Warli Painting Competition.		
259.05.04	Leadership Training Program and Preservice training Programme		
259.05.05	I.T.I.		
259.05.06	Skill Development Training Programme.		
259.05.07	Motor driving training Centers for Scheduled Tribes.		
259.05.08	Pre-military & Police Training Centers.		
259.05.09	Centre-schemes Article 275 (1) under Tribal Development Schemes.		
259.06	Other Schemes of Development of Tribal.(Line Department Scheme under TSP)	0.75	10
259.06.01	Scheme to assist Tribal Farm Families to bring them above the Poverty line including assistance to Cane-Plantation.		
259.06.02	Soil and water conservation.		
259.06.03	Horticulture.		

259.06.04	Animal Husbandry.		
259.06.05	Fisheries.		
259.06.06	Forest		
259.06.07	Co-operation.		
259.06.08	Social Justice and Welfare Department.		
259.06.09	Rural Development Department.		
259.06.10	Irrigation.		
259.06.11	Power Development (Energy Department)		
259.06.11	Industry and Minerals.		
259.06.11	Transport and Communication (Road Development)		
259.06.11	Education.		
259.06.12	Technical Education.		
259.06.13	Sports and youth welfare		
259.06.14	Public Health.		
259.06.15	Medical education and drug.		
259.06.16	Water supply and sanitation.		
259.06.17	Urban Development.		
259.06.18	Women and Child Development.		

**SEMESTER – IV
SYLLABUS CURRICULUM
TRIBAL DEVELOPMENT DEPARTMENT TDD
Paper IV**

Organization and Management, Maharashtra civil services rules and Financial Management

Subject Code 260	Course Title	Credits	Number of Hours
260.01	Maharashtra Civil Services (Conduct) Rules; 1979.	0.25	04
260.04.01	Definition.		
260.04.02	Government Officers / Employee's duties.		
260.04.03	Restrictions on Government Employees for Private Partnership Active Politics, Strikes, etc.		
260.02	Maharashtra Civil Services (Discipline and Appeal) Rules, 1979.	0.50	06
260.02.01	Introduction		
260.02.02	Suspension.		
260.02.03	Punishment and Disciplinary Authorities.		
260.02.04	Procedure to implement Punishment.		
260.02.05	Appeals		
260.02.06	Revisions and Review.		
260.02.07	Miscellaneous.		
260.02.08	Repeal and saving.		
260.03	Maharashtra Civil Services Department TDD. General Conditions of Service Rules, 1981	0.25	04
260.03.01	Eligibility.		
260.03.02	Definition.		
260.03.03	Submission of Medical Certificate.		
260.03.04	Appeal and action on Medical Certificate Lien.		
260.03.05	Gazetted / Nongazetted Officers/Employees Service records. Service books Custody.		

260.04	Maharashtra Civil Services (Pay) Rules, 1981.	0.25	04
260.04.01	Nature and Scope.		
260.04.02	Eligibility.		
260.04.03	Definition.		
260.04.04	Pay		
260.04.05	Deputation Outside India.		
260.04.06	Consolidation and Appointments.		
260.04.07	Repeal and saving.		
260.05	Maharashtra Civil Services (Leave) Rules, 1981.	0.50	04
260.05.01	Short Title and Commencement.		
260.05.02	Eligibility.		
260.05.03	Definition.		
260.05.04	Sanction of Leave and Rejoining.		
260.05.05	Grantable and Non-grantable kinds of leaves.		
260.05.06	Study leave and other special leave		
260.06	Maharashtra Civil Services (Pension) Rules, 1982.	0.50	04
260.06.01	Short Title and Commencement.		
260.06.02	Eligibility.		
260.06.03	Definition.		
260.06.04	Retirement.		
260.06.05	General Conditions.		
260.06.06	Qualifying Service.		
260.06.07	Pension.		
260.06.08	Types of Pension and Conditions applied.		
260.07	Finance Administration Purchase Procedure ,Purchase Committee of TDD at Various Level.	0.75	09
260.07.01	State Level Committee Mumbai, Nasik Commissionrate Level No.1		
260.07.02	Purchase CommitteeNo.2ATC Level		
260.07.03	Purchase Committee No.3 P.O. Level		
260.07.04	Purchase Committee No.4H.M. & Warden Level.		
260.07.05	E Tendering		
260.08	Transfer Distribution of Grants Inter-Departmental Transfers.	0.50	06

260.08.01	Ashram school , Hostel, Granted Ashram School, Namankit School		
260.08.01	Budget Skill Development Program and other scheme		
260.05.10	Reconciliation of Expenditure & Receipt.		
260.05.11	Re-appropriation, Surrender of Grants & Final Modified Grants (FMG).		
260.05.12	Contingency Fund.		
260.09.	Office Management	0.50	07
260.09.01	Six bundle System		
260.09.02	Worksheet		
260.09.03	Office Inspection and Administrative Inspection		
260.09.04	Wight off		
260.09.05	Work management and work distribution within offices		

Subject Code	257 TDD Practical Components of Paper I	Credits	Number of Hours
	Visit to Additional Tribal Commissioner Office (Briefing ,Assignment/Report writing	0.50	07
	Visit to Tribal Development Corporation(Briefing ,Assignment/Report writing		
	Visit to Caste scrutiny committees (Briefing ,Assignment/Report writing)	0.50	06
	Visit to ITDP (Sensitive /Non Sensitive) (Briefing ,Assignment/Report writing		
	Visit to Government Hostels under ITDPS	0.50	06
	Visit to Government Ashram Schools		
	Visit to Grant-in-Aid Ashram Schools		
	Visit to Eklaya Model Residential School-(Under MTPSS society but attached to ITDP for local supervision)		
	Visit English Medium School		
	Visit to Adivasi Vivid Cooprative Society	0.50	06
	Visit to F.R.A. Villages		

Subject Code	258 TDD Practical component of Paper II	Credits	Number of Hours
	Ashram ShalaSanhita – 2019.	0.25	04
	The Protection of children from sexual offences Act-2012 (POCSO)	0.50	06
	Monopoly Procurement Act 1976		
	Panchayat Extension to the Scheduled Area (PESA) Act 1996		
	The Maharashtra Scheduled castes, scheduled Tribes, De-notified Tribes (VimuktJatis), Nomadic Tribes, Other Backward classes and special Backward category (Regulation of Issuance and verification of) Caste certificate Act 2000	0.50	03
	Visit to Information Commissioner office related to Right to Information Act 2005		
	Legislative Working Procedures (LAQ and Others)		
	Scheduled Tribe Welfare Committee. अनिसूचित जमाती कल्याण समिती Studying Report, Questions and replies thereof and preparation of mock replies to sample questions	0.25	03
	Public Accounts Committee Studying Report, Questions and replies thereof and preparation of mock replies to sample questions	0.25	03
	Office management , D.E. manual	0.25	04

Subject Code	259 TDD Practical component of Paper III		
	Visit to Tribal villages and Grampanchayat Study reports, Assignment)	0.50	06
	Renowned Residential English Medium School	0.50	02
	GOI Scholarship.		05
	Foreign Scholarship For S.T. Student		
	PanditDeendayalUpadhyaSwayam Scheme		
	Nucleus Budget	0.25	03
	Skill Development Programmer	0.25	03
	AdivasiSabalikaran		
	Kanyadan Yojana	0.25	03
	AdivasiSevakPuraskar		
	Bharat Ratna Dr. A.P.J. Abdul kalamAmrutAaharYojana	0.25	03
	NavSanjeevanyojana		
	Swabhimanyojana for below Poverty line		

Subject Code	260 TDD Practical component of Paper IV		
	Visit to ZillaParishd and schemes related to Tribals , selection process of tribal beneficiaries	0.50	05
	Visit to District Planning officer and understanding the plan scheme of district level and DPDC	0.50	06
	Visit to Forest Development and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to District Superintendent Agriculture Officer and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to Animal Husbandry Office and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to Fisheries development Office and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to Irrigation office and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to Power Development Department understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to Sport and Youth welfare Officer and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to District Industrial officer and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Visit to Women and Child welfare Office and understanding the scheme, programs and their implementing , Detail reports of scheme and justification		
	Distribution of Grants	0.25	03
	Purchase process of TDD		02